

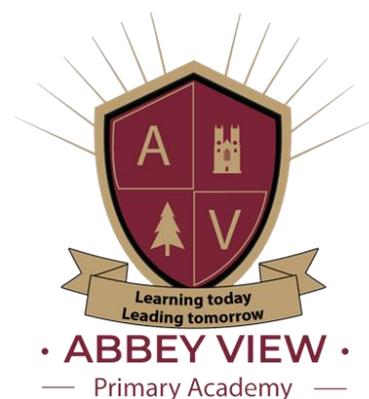


INSPIRING FUTURES PARTNERSHIP TRUST

ADMISSIONS POLICY FOR ABBEY VIEW PRIMARY ACADEMY

SEPTEMBER 2018 – AUGUST 2019

Updated by	Jon Mason
Updated in	September 2018
Review due	September 2019



Abbey View Primary Academy admission arrangements for September 2019

Introductory statement

At Abbey View Primary Academy we are committed to delivering inspirational learning opportunities that are fun, purposeful and challenging as every child has the potential to achieve and excel. Our pupils will take ownership of their learning, become highly aspirational and be able to make positive contributions to life in modern Britain.

This means that Abbey View Primary Academy will:

- Provide an outstanding primary education for all children attending
- Enable all children to be highly aspirational and reach their potential
- Meet the individual needs of children and their families through a proven model of outstanding teaching and learning
- Provide a rich, engaging and challenging curriculum with Forest School opportunities
- Recognise the need for diversity by ensuring the individuality of the Academy with The Inspiring Futures Partnership Trust
- Be a key feature of the new local community
- Provide an environment where everybody matters: children, parents and staff.

The above will be supported by our inspiring motto:
Learning Today...Leading Tomorrow.

Admission number(s)

The school has an admission number of 30 for entry in year Reception (Foundation Stage). For the first year of opening, Abbey View Primary Academy will admit 30 children into Year 1 and 30 children into Year 2.

The school will accordingly admit this number of pupils if there are sufficient applications. Where fewer applicants than the published admission number(s) for the relevant year group are received, the Academy Trust will offer places at the school to all those who have applied.

Application process

The local authority will process applications in line with the normal process for co-ordinating school offers for children starting school in September 2019.

Applications are made via the Local Authority's website:

<https://www.buckscc.gov.uk/services/education/school-admissions/starting-school-or-moving-up-to-junior-school/>

The closing date for applications is 15th January 2019.

Offers will be made on 16th April 2019. If we have not entered into a funding agreement with the Secretary of State opening the school by that date, the offers will be conditional offers and will be confirmed once we have a signed funding agreement.

In-Year Admissions

Admissions after the age of 5 (in-year admissions) will be handled by the Trust. An In-Year application form can be downloaded from Abbey View Paimray Academy's website:

<http://www.abbeyviewprimaryacademy.org/>

Parents can also obtain a hard copy of the In-Year application form from the reception of Chepping View Primary Academy (HP12 4PR, 01494 535564). The Trust will apply the admissions criteria as per our admissions policy and handle the waiting list.

Oversubscription criteria

When the school is oversubscribed, after the admission of pupils with an Education, Health and Care plan or a Statement of Special Educational Needs naming the school, priority for admission will be given to those children who meet the criteria set out below, in priority order:

1. Looked after children and children who were previously looked after but immediately after being looked after became subject to adoption, a child arrangements order, or special guardianship order.¹
2. Priority will next be given to children living within the catchment or intending², by national offer day, to live within the catchment area set out in the map at the end of this policy. Children living on the boundary line will be considered to be living within the catchment area.
3. Priority will next be given to the children of staff who have been recruited to fill a skill-shortage area.
4. Priority will next be given to children based on their exceptional medical or social needs. Each application must include evidence, from a medical specialist or social worker of the child's need and why they must attend this school rather than any other, based on those needs. If evidence is not submitted to the L.A. with the application, a child's medical or social needs cannot be considered.
5. If there are any places remaining after places have been allocated to children living within the school catchment area and according to criterions 3 and 4, places will next

¹ A looked after child is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in Section 22(1) of the Children Act 1989).

² Proof of exchange of contracts or a letting agreement is required to evidence intent to live within the catchment area.

be allocated to children living nearest outside the catchment areas by straight line distance.

Tie-break

If in categories 2 and 5 above a tie-break is necessary to determine which child is admitted, the child living closest to the Academy will be given priority for admission. Distance is measured from the child's home to the front gates of the Academy in a straight line using Buckinghamshire's Local Authority Geographical Information System.

Random allocation undertaken by the local authority or another body unconnected with the Academy Trust will be used as a tie-break in categories 2-5 above to decide who has highest priority for admission if the distance between a child's home and the academy/free school is equidistant in any two or more cases.'

Random allocation will not be applied to multiple birth siblings (twins and triplets etc.) from the same family tied for the final place. We will admit them all, as permitted by the infant class size rules and exceed our PAN.

Late applications

All applications received by the local authority after the deadline will be considered to be late applications. Late applications will be considered after those received on time. If, following consideration of all applicants the school is oversubscribed, parents may request that their child is placed on the school's waiting list.

Deferred entry for infants

Parents offered a place in reception for their child have a right to defer the date their child is admitted, or to take the place up part-time, until the child reaches compulsory school age. Places cannot be deferred beyond the beginning of the final term of the school year for which the offer was made.

Children reach compulsory school age on the prescribed day following their 5th birthday (or on their fifth birthday if it falls on a prescribed day). The prescribed days are 31 August, 31 December and 31 March.

Admission of children outside their normal age group

Parents may request that their child is admitted outside their normal age group. To do so parents should include a request with their application, specifying why admission out of normal year group is being requested and the year group in which they wish their child to be allocated a place. When such a request is made, the academy trust will make a decision on the basis of the circumstances of the case and in the best interests of the child concerned,

taking into account the views of the headteacher and any supporting evidence provided by the parent.³

Waiting lists

The school will operate a waiting list for each year group. Where the school receives more applications for places than there are places available, a waiting list will operate until the end of the academic year. This will be maintained by the Academy Trust and it will be open to any parent to ask for his or her child's name to be placed on the waiting list, following an unsuccessful application.

Children's position on the waiting list will be determined solely in accordance with the oversubscription criteria. Where places become vacant they will be allocated to children on the waiting list in accordance with the oversubscription criteria. The waiting list will be reordered in accordance with the oversubscription criteria whenever anyone is added to or leaves the waiting list.

Appeals

All applicants refused a place have a right of appeal to an independent appeal panel constituted and operated in accordance with the School Admission Appeals Code.

Appellants should contact Bucks County Council within 20 school days for information on how to appeal. Information on the timetable for the appeals process is on our website at [tbc when website is created].

Notes:

Home address:

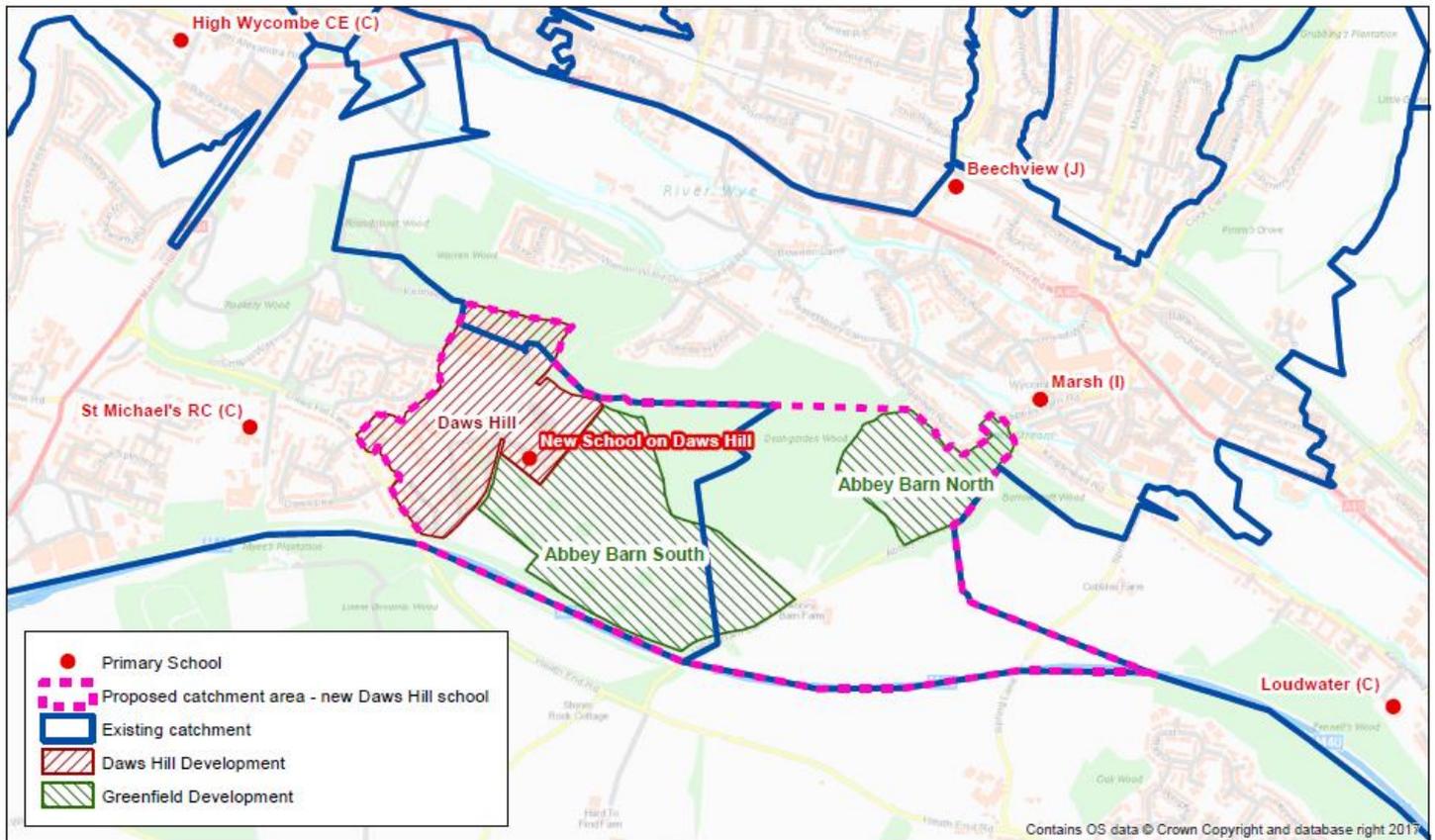
The home address is where a child normally lives. Where a child lives with parents with shared parental responsibility, each for part of a week, the address where the child lives is determined using a joint declaration from the parents stating the pattern of residence. If a child's residence is split equally between both parents, then parents will be asked to determine which residential address should be used for the purpose of admission to school. If no joint declaration is received where the residence is split equally by the closing date for applications, the home address will be taken as the address where the child is registered with the doctor. If the residence is not split equally between both parents then the address used will be the address where the child spends the majority of the school week.

Medical and Social Need:

³ All schools are required to set out, in their admission arrangements the process for requesting admission out of the normal age group. Advice on out of year admissions and on the admission of summer-born children are in paragraphs 2.16 to 2.17B of the School Admissions Code, paragraphs 68-76 of the [free schools common issues advice](#) and in the DfE [Advice on the Admission of Summer Born Children](#). Your process should make it clear how parents will apply, what factors you will consider and how you will convey your decision to the parents.

'Social need' does not include a parent's wish that a child attends the school because of a child's aptitude or ability or because their friends/family attend the school. 'Medical need' does not include mild medical conditions.

Abbey View Primary Academy Catchment Area



New Daws Hill school - Proposed catchment area

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Produced by School Management Support Team,
November 2017



Street Names Included In The Catchment Area:

Arizona Way	Beech Street	California Way	De Young Way
Doolittle Avenue	Eaker Street	Eisenhower Lower Close	
First Avenue	Kelly Road	Kennedy Avenue	Kilty Place
Leigh Place	Mansfield Close	Robertson Place	Threlkeld Close
Trinity Circle	Utah Way	Wernette Way	