

ASHFIELD SCHOOL

A DfE ACADEMY SPECIALISING IN TECHNOLOGY, LANGUAGES & APPLIED LEARNING

Sutton Road, Kirkby-in-Ashfield, Nottinghamshire, NG17 8HP, UK



CALL 01623 455000
FAX 01623 455001

admin@ashfield.notts.sch.uk
www.ashfield.notts.sch.uk

HEADTEACHER Mr J Maher

Dear [parents' names]

Summer Examinations – [student name]

As you are no doubt aware, the summer examinations commence on Monday 13th May 2019 and run through to Monday 24th June 2019. Your child will have received a personalised timetable of their exams, and further notification will be given to parents via a text the evening before each exam. Full details of all exams are also available on the school website, please follow the tab on the home page called exams for further information.

Exams in the morning will start at 9am and in the afternoon will commence at 1pm. It is essential that your child arrives on time for exams as they cannot be taken at any other time, unless they have been notified of a clash in exams. In the morning students should go to tutor time as normal where they will be directed, in the afternoon students should arrive for 12.55pm at the exam venue. Details about seating arrangements for each exam will be shared with them during tutor time and will be displayed on the windows by the hall each day.

Students must be in full school uniform for exams and have the required equipment. Mobile phones and any other electronic devices should be off and in their bags. It is an expectation that students do not waste time by going to the toilet during exams. Students should visit the toilet prior to the exam starting.

Unfortunately in the event that students do not sit an examination, costs of the exam will be charged to parents.

Boosters and study Leave

Students in Year 11 will be expected to attend school as normal until lunchtime on Wednesday 12th June 2019, after which point they will be on study leave and should only attend exams and any prearranged boosters. Up until the 12th June whilst in school in addition to lessons and exams, there will be booster sessions for core and humanities subjects, to allow for extra revision directly before the relevant exam. Students will be directed to these by the Year 11 team and subject teachers.

Leavers Day – Friday 21st June 2019

As a celebration of the year, leavers day will be on Friday 21st June and will be open to invited students as a reward for good behaviour and attendance. Students are allowed to wear fancy dress and should arrive at the JLC entrance at 9.45am. Leaver's day will finish at 11.30am, after which students are expected to leave site.

LEARNING TO ACHIEVE



NPQH Leadership
Development School
National College
for School Leadership

Year 11 Prom – Wednesday 26th June 2019

The Year 11 Prom will be held at Goosedale Conference and Banqueting Centre, Goosedale Lane, Papplewick, Nottingham, NG6 8UJ. Those students invited should arrive for 6.30pm.

Please be advised that the driveway can be extremely busy so spectators should arrive early.

The event will finish at 11.30pm and parents are asked to arrange for students to be collected no later than 11.30pm.

Exam Results Day Year 11 (GCSE) – Thursday 22 August 2019

Results will be issued by the school in the 16+ ASC. Timing for the days will be sent after the exam period.

Students will be asked to complete a form, allowing the school to request remarks on your child's behalf if the relevant Head of Faculty feels a remark could increase your child's grade. As a parent, you can request a remark, which the school can organise for you at a cost to yourself.

Due to the new recent changes in data regulations (GDPR), if your child is unable to collect their results and would like a nominated responsible person to collect them on their behalf, then your child will need to complete a form which will be sent out in July. The responsible person will need to bring the form and photo ID on results day to be able to collect your child's results.

Finally, we wish all students in Year 11 the very best of luck with their examinations.

Please do not hesitate to contact us if you have any questions regarding the contents of this letter.

Yours sincerely



Mrs N Hillyard
Assistant Head Teacher

Mr R Wall
Year 11 Achievement Leader