

Calendar – 2019-2020 BEA – Careers, IAG and Employment Pathways Coordinator

	Year 7	Year 8	Year 9	Year 10	Year 11	16+	Other
Term 1	NTU Delivers 'Introduction to Careers Lesson in term 1	BEA Delivers 'Intro to IAG' Lesson in term 1 Careers Library Visits 17 th Sept start (2 Tutor Groups over wed/thur/fri) Aiming to introduce them to the services on offer, BEA to support them when choosing options.		Intro to Work experience Assembly – Using the Database Work Experience Tutor Packs for Work Experience put in Pigeon Holes Work Experience Tutor Visits in term 1 (to explain booklets and check progress – 2 groups at a time in year base) Step into work Assemblies	STEP Up Careers Booklets go to Tutors to Deliver / BEA/LIN to introduce Booklets in Pastoral Meeting IAG Window Opens for Year 11 Term 1 + 2 – AL's to advertise in assembly Year 11 Assembly – Preparing for your future Awaiting date DERBYSHIRE SKILLS FESTIVAL 2017 (Pupil Premium) (Pupil Premium) Step into work assemblies	IAG Window Open for Post 16 – University Focus only (Term One) – AL's to advertise in assembly Intro to Work experience Assembly – Using the Database Year 12 NCS Summer Programme to be delivered in Tutor Time	KIN > Destination Data Tracking for Year 13 Leavers of Previous Year
Term 2	Employability Week 1 Ashfield Take over Day. University Trip (PP)	Employability Week 1 (6 teaching weeks) Careers: Employability and options IAG Window for Year 8 Opens Nov – AL's to advertise in assembly	Employability Week 1 Uniforg Lesson for Year 9 delivered in term 2 –AIM – Where to access guidance Options Assembly by Loughborough University	Employability Week 1 Work Experience Interventions to start every Thursday tutor session (1 student from each tutor group) 18th Nov Skills Show Visit for Year 10 – NEC Birmingham Assembly from Nottingham Trent – NTU Support Work Experience (beginning Nov)	Employability Week 1 Nov TBC TTCT Careers Fair IAG Window Continues for High Achieving Year 11 – AL's to advertise in assembly University Visits if requested Thinking and Aiming High Assembly Year 11 (Loughborough) (Nov) NCS Summer Programme to be delivered in Tutor Time Mock Interviews CV Workshops	STEP Up Careers Booklets go to Tutors to Deliver / KIN/LIN to introduce Booklets in Pastoral Meeting Two Counties Trust Careers Fair (Date TBC) NTU Drop in Day – Post 16 (End Oct) Loughborough Drop in Day – Post 16 (Beg Oct) How to Choose a Uni Assembly – Year 12/13 Not going to University Assembly – Your options Yr 12/13 (Loughborough)	BEA > November - Destination Data Sweep One is Completed for Year 11 Leavers of previous year BEA > TO COMPLETE NEET Referrals to Targeted Support from Year 11 Leavers Last Year

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<p>Term 3</p>			<p>(6 teaching weeks) Employability and Future Choices PDE</p> <p>International Year 9 Workshops delivered from Nottingham Trent University in PDE</p>	<p>Enterprise for all year 10 delivered by Nottingham Trent Uni</p> <p align="center">University Visits if requested</p>	<p>IAG Window open for Pupil Premium 'Unplaced' Students</p> <p>IAG Year 11 - AL's to advertise in assembly (Potential NEETS)</p> <p>C.V Support Packs sent to tutors for STUDENTS TO COMPLETE IN TUTOR TIME.</p>	<p>Term 3 and 4 for IAG Post 16 (ALL) Window Opens - AL's to advertise in assembly</p> <p>Princes Trust Workshop for Apprenticeship Students – BEA/NTU to Deliver Lessons to Alternate Pathways Students</p> <p>C.V Support Packs sent to tutors to distribute amongst 'Not going to Uni students' and Leaving after Year 12 students.</p>	<p>BEA> February - Destination Data Sweep Two is Completed for Year 11 Leavers of previous year</p> <p>BEA > NEET Referral Tracking from Year 11 Leavers Last Year</p>
<p>Term 4</p>	<p>Year 7 University Trip</p> <p>Ashfield Take Over Day Part 2.</p>	<p>IAG Options Support - AL's to advertise in assembly</p>	<p>Year 9 Aiming High Trip (If requested University of Leeds or Oxford)</p> <p>Year 9 PP Trip, raising aspirations Nottingham Trent University</p>	<p>IAG Window for Work Experience Support Opens (Term 4 – 6 > CAN'T SECURE PALCEMENT) - AL's to advertise in assembly</p> <p>Work Experience Mid-Way Assembly and Mid-Way support packs go out to tutors (Feb)</p>	<p>National Careers Week Event (2nd-6th March)</p> <p>Apprenticeship week 9th.- 13th^h March</p> <p>Speed dating 16th March (to be confirmed)</p> <p>Apprenticeship Fair Workshop in hall. (Date to be confirmed)</p>	<p>National Careers Week Event (2-6th March)</p> <p>Apprenticeship week 9-13th March</p> <p>Speed dating 16th March</p> <p>Apprenticeship Fair Workshop in hall. (Date to be Confirmed)</p> <p>DNCC Open Day for Apprenticeship Applicants</p>	
<p>Term 5</p>	<p>Careers Curriculum</p> <p>Inspiring year 7's Assembly (Loughborough University to deliver)</p>	<p>Careers Curriculum + Inspiring Year 8's Workshops</p> <p>Year 8 Aiming High Trip University of Leeds</p>		<p>Loughborough and/or Nottingham Trent University Experience Day - Visit (Pupil Premium +G&T)</p> <p>BEA– Work Experience Focus – Health and Safety – Unplaced Students</p>	<p>NCS Warm up sessions</p> <p>IAG appointments delivered by KIN to those who have not secured destinations.</p>	<p>Work Pays Assembly to specific students</p>	<p>BEA > April/May - Destination Data Sweep Three is Completed for Year 11 Leavers of previous year</p>

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					Work Pays Assembly to specific students		
Term 6			<p>Preparing for Work Experience Assembly (2nd week of last term)</p> <p>IAG for Year 9 open – Thinking about Work Experience and Future - AL's to advertise in assembly</p>	<p>BEA – Work Experience Focus – Health and Safety – Unplaced Students</p> <p>Health and Well Being Day > Preparing for Work Experience Session</p> <p>Pastoral Meeting – BEA to Explain Paperwork to visiting tutors (Work experience)</p> <p>Brackenhurst Experience Day (Animal Career opportunities)</p> <p>Work Experience FOR Year 10 20TH-24th July 2020</p> <p>Term 6 - IAG window for year 10 opens 'Preparing for Year 11' - AL's to advertise in assembly</p>		Work Experience for Year 12 20-24 th July	



IAG Interviews



Assemblies



Curriculum



School Trip



In School Event - Workshop/Activity/Tutor-Time Event/Fair