



**ASHLAWN SCHOOL**  
*'A High Performing Specialist Academy'*

**EXCLUSION POLICY**

Policy & Procedure Number	AP086
School Link	Liz Cheney
On Website	<input checked="" type="checkbox"/>
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## **Ashlawn School Exclusion Policy**

Ashlawn School is committed to using external exclusion from school as a last resort. Ashlawn School will use the school Inclusion Room as a first result as this ensures the student is working in school

The external exclusion of a student will be considered when there is a serious concern about a student's behaviour or for a one-off serious incident.

Decisions to exclude/work in the school's Inclusion Room will be made on a case-by-case basis in accordance with the best interests of the staff involved, other students and the student involved.

This is to ensure teachers can teach and students can learn without disruption ie: to ensure that the behaviour of a small minority cannot prevent the learning of the hard working majority.

### **Fixed Term Exclusions**

Most exclusions will be as short as possible ie: 1 to 2 days. Serious misbehaviour may result in a longer exclusion and in most cases the maximum will be 5 days. Parents will be informed by telephone and in writing of the duration of the exclusion and the arrangements for the student's return. At the Re-Integration Meeting, the reason for the exclusion and strategies for the future will be discussed. The school will set work for the student during the period of the exclusion and details of how to arrange this will be in the exclusion letter.

If the incident is serious and merits a longer exclusion than 5 days, then the extra days will usually be spent working in the school's Inclusion Room.

In exceptional circumstances, Ashlawn School may request this time is spent at another school in Rugby in their Inclusion Unit.

Examples of behaviour which could lead to a Fixed Term Exclusion are:

- Persistent, disruptive behaviour;
- Theft;
- Smoking or being in possession of smoking materials;
- Bringing a banned item into school – see school's Behaviour Policy;
- Bullying;
- Fighting;
- Assault on a student/adult;
- Verbal abuse of another student/adult;
- Racist abuse;
- Damage;
- Sexual misconduct.

### **Permanent Exclusion**

Permanent Exclusion will be used for serious, one-off offences or repeated misbehaviour and as a last resort.

Where a student repeatedly misbehaves, then alternatives will be considered eg: placement in alternative provision through the Area Behaviour Partnership. This is to avoid a Permanent Exclusion and the damaging effects it can have on a child and their future.

However, there are one-off serious offences which could lead to a Permanent Exclusion.

These include:

- Serious assault or threatened violence against another student or a member of staff;
- Sexual abuse or assault;
- Possession, supplying or dealing of an illegal drug;
- Carrying an offensive weapon eg: gun, knife, or item adopted for use or intended for use as a weapon;

If the exclusion is permanent, then parents will be informed by telephone and where possible be invited immediately into school. A letter will usually be sent on the day. Work will be provided for the first 5 days and from Day 6, education will be provided by the Local Authority. A meeting to discuss the Permanent Exclusion will be held within 15 school days. This will include 3 governors who will hear the school's case and also take into account the parent's views.

Details of this meeting will be in the Permanent Exclusion Letter.

Further information can be found at:

<http://www.dfes.gov.uk/exclusions/guidance/index.cfm>

<http://www.teachernet.gov.uk/wholeschool/behaviour/exclusion/guidance>