



Backwell School

An Ofsted Outstanding School
A National Teaching School

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Headteacher: Jon Nunes MA

April 2019

Dear Parent/Carer

Enrichment Week 2019 – London Trip

I would like to invite you to the re-arranged meeting on **Tuesday 30 April at 7.00pm** in the **Sixth Form Theatre** for parents/carers of students taking part in the trip to London during Enrichment Week.

At the meeting we will talk through the final arrangements, including travel details, expectations of your son/daughter whilst on the trip and what he/she should bring. This will be an excellent opportunity for you to meet some of the staff who are going on the trip and we will be happy to answer any questions you may have.

It is vital that every student involved in this visit has someone present at this meeting to collect the information and hear about the trip. **Please ensure that your son/daughter is represented.** It is clearly far easier for us to give out this information once at such a meeting instead of speaking to each of you separately. You may, of course, bring your son/daughter with you if you wish.

Earlier in the year you completed an Essential Information Form with your child's details and emergency contact numbers. If any of this information has changed please let us know at the meeting. If you have any questions about this, please contact Student Services via email to studentservices@backwellschool.net or telephone to 01275 465942 or 01275 463371.

If your son/daughter has a medical condition or will be taking medication with him/her, please collect an "Administration of Medication Parent Consent Form" at the meeting.

I look forward to meeting you on the 30 April.

Yours sincerely

LThomas

Miss L Thomas
Trip Leader