



Backwell School

An Ofsted Outstanding School
A National Teaching School

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Headteacher: Jon Nunes MA

June 2019

Dear Parent/Carer

Sorrento 2020

I am pleased to inform you that your child has been allocated a provisional place on the residential trip to Sorrento for Enrichment Week 2020.

If you would like to accept the place on this trip, a first non-refundable deposit of £100 is required by 28 JUNE 2019.

Places not taken up by this date will be offered to students on a waiting list.

The planned dates of the trips are as follows however, you will be informed of the exact dates when flights are confirmed:

Expected departure from Backwell School:	15 June 2020
Expected return to Backwell School:	20 June 2020

The total cost of the trip is £728 including insurance, travel, full board accommodation, evening entertainment and specialist tuition. If you would like to accept the place on this trip, a first non-refundable deposit of £100 is required by 28 JUNE 2019. A second non-refundable deposit of £100 is then required by 23 JULY 2019. Payments should be made using ParentPay , www.parentpay.com. Alternatively you can make a payment over the telephone by calling 01275 465942.

Once we have received your two deposits the DEPOSIT account will disappear from ParentPay and be replaced by an INSTALMENT account. **You will be required to follow the minimum payment schedule** set out in the Terms and Conditions. You will of course be able to pay in faster/larger instalments if you wish. In order for us to meet our contractual obligations to the travel provider all payments must be met in full by 1 March 2020.

In conjunction with the deposit payment you are also required to complete and return the blue forms enclosed. Please return these to the Student Services office by **28 JUNE 2019**. Please note that your child's place is not secured until we have received all forms. Please re-use the envelope provided to return all the forms to Student Services.

All students are required to travel with their own passport and EHIC card. If your child holds a current passport and EHIC card please return a photocopy of both in the envelope provided. Passports must have a minimum of six months remaining from the date of arrival in Europe.

If your child does not hold either of these, it is still necessary for the Terms and Conditions/Behaviour Agreement and Essential Information form to be returned to Student Services by 28 June 2019.

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Please be aware that if you need to order either a new passport or EHIC card they must be available by **1 February 2020 at the latest**. EHIC cards are free and can be ordered on line at: www.gov.uk/european-health-insurance-card. Students without a passport or EHIC card will not be able to travel and a full refund will not be available.

The school will be happy to consider financial assistance; however, financial assistance cannot be used to pay for the deposit for trips. If you would like more information, or an application form, please contact the Enrichment Team. The financial assistance application form is also available on the school website: www.backwellschool.net/enrichmentweek

In May, next year you will be required to attend a meeting with the staff team travelling to Italy. They will provide you with all the information you will need such as baggage allowance, contact details and a kit list. In the meantime, please do not hesitate to contact me if you have any questions regarding Enrichment Week.

Yours sincerely

A Gosling

Alice Gosling
Enrichment Coordinator
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