



Backwell School

An Ofsted Outstanding School
A National Teaching School

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Dear Parent/Carer

Year 13 History Trip to Berlin : Monday, 22 to Friday, 26 January 2018

As we approach our trip to Berlin, I am writing to remind you that, in addition to a valid passport, your son/daughter will also require a European Health Insurance Card (EHIC). If he/she does not have the EHIC, please apply for one as soon as possible. Cards are free and available via the website (<https://www.gov.uk/european-health-insurance-card>) or by phone (EHIC applications Line 0845 606 2030).

Before the date of our departure, we will need photocopies of your son/daughter's EHIC and back pages of his/her passport. Please can you submit these to Mrs Domaille in Student Services as soon as possible.

We will be holding a parents' information evening after the Christmas break to outline plans for the Berlin trip. You will also be able to meet the staff members running the trip and ask any questions you have concerning arrangements. We will write to you again in due course to confirm the date of the meeting.

Yours sincerely

N Burns
Head of History