



Backwell School

An Ofsted Outstanding School
A National Teaching School

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Dear Parents/Carers

Student Receptionists in Year 8

I am writing to you about an initiative that we have successfully introduced to all Year 8 students. Each day two students spend one day based in school Reception, greeting visitors, showing them around, taking messages, and doing a range of routine administrative tasks.

We are very proud of our students, and visitors to the school regularly comment positively on the students they have met. Being able to interact and ask questions of the young people at the school is very important for our school community.

Year 8 students enjoy the opportunity to represent the school and the responsibility of this role. It also gives them the chance to understand more about how the school works.

When they take part in this scheme, your son or daughter will be assessed by the staff with whom they are working, for politeness, helpfulness and initiative, and will receive a certificate to that effect. The activities will contribute to the active citizenship and work-related elements of their learning.

Yours sincerely

J Nunes
Headteacher