



## APPLICATION FORM FOR POSITION OF TRUSTEE WITHIN THE CASTLEMAN ACADEMY TRUST

If you wish to be considered for a position on the Board of Trustees with Castleman Academy Trust, please complete this form, together with the Declaration Form, and return to the school office of Broadstone First School in an envelope marked 'Trustee Application' addressed to 'Governance Operations Director'

Name .....

Address ..... Email .....

Please comment in the boxes provided giving an indication of the areas of support you may be able to offer the Board of Trustees. Please note that the governing body is expected to show these skills across its membership and that you are not expected to be skilled in all these areas. Therefore, *there is no requirement to write comments in all boxes.*

| <b><i>Essential for all trustees</i></b>  |  |
|---|--|
| Commitment to improving education for all pupils                                    |  |
| Ability to work in a team and take collective responsibility for decisions          |  |
| Willingness to learn  |  |
| Commitment to the school's vision and ethos   |  |
|   |  |
| <b><i>Should be able to contribute something towards these areas</i></b>            |  |
| <b><i>Understanding/experience of governorship</i></b>                              |  |
| Experience of professional leadership   |  |
| Experience of being a committee member in another sector or another governing body  |  |
| <b><i>Vision and strategic planning</i></b>   |  |
| Understanding and experience of strategic planning and reviewing issues objectively |  |
| Problem solving skills  |  |
| Ability to consider innovative solutions  |  |
| Knowledge of marketing and communications   |  |
| Understanding of current education policy   |  |

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|  |  |
| <b><i>Holding the CEO to account</i></b>   |  |
| Communication skills, including being able to discuss sensitive issues tactfully   |  |
| Ability to analyse data, question and challenge  |  |
| <b><i>Financial oversight</i></b>  |  |
| Knowledge of financial planning/management   |  |
| Experience of procurement/purchasing   |  |
| Experience of premises and facilities management   |  |
| <b><i>Human Resources</i></b>  |  |
| Understanding and experience of recruitment processes  |  |
| Knowledge and understanding of HR procedures including disciplinary, capability, grievance, allegations against staff, redundancy, restructure |  |
| Experience of performance management processes, particularly in schools.   |  |
| <b><i>Teaching and Learning</i></b>  |  |
| Knowledge of target setting procedures for learning, educational practice and pedagogy   |  |
| Experience of School Innovation Planning   |  |
| Knowledge and experience with regard to the education sector, schools and their curriculum at different key stages – please give details       |  |
| <b><i>Knowing your community</i></b>   |  |
| Links with the community and/or local businesses   |  |
| Knowledge of the local economy   |  |
| <b><i>Where did you see the vacancy advertised?</i></b>  |  |

Please give a brief factual statement about yourself and explain what you feel you can bring to the Trust Board.

Signed .....