



Hello,

Thank you for your interest in the position of Trustee for the Castleman Academy Trust.

Becoming a Trustee requires commitment and time investment, although the benefits in making an impact upon the outcomes of all those who are involved with our schools make this a worthwhile undertaking. In joining our team of Trustees you will work with likeminded people who are keen to develop and further strategic planning to ensure that pupils receive the best support and preparation for the next step in their educational path, staff are looked after and continually developed to deliver outstanding learning experiences and that parents and our local community see our schools as the first choice.

In developing and monitoring the strategic delivery for the Trust, the Trustees work within our core values of Respect, Independence, Creativity and Inclusion and have central responsibility for the finances, human resources and health and safety across all our schools. We also work with School Standards Boards (Local Governors) within each school who, under guidance of the Trustees, have delegated responsibility for development plans, standards and progress.

From a formal time commitment perspective, the full Trust Board meets once every half term and there are also both Finance and HR committee meetings either one or twice each term. In addition there are publications and documents to review throughout the year and in preparation for the regular meetings. Induction into the role is provided through Local Authority training support and of course, other Trustees are on hand alongside our Executive Headteacher and Clerk to the Trust.

I should point out that there are a number of circumstances that disqualify an individual from serving in school governance. One requirement is that all individuals at appointment or re-appointment should be subject to a criminal record check from the Disclosure and Barring Service. If elected, you would be asked to declare any convictions or bind-overs you may have incurred, including any that would be regarded as "spent" under the Rehabilitation of Offenders Act, 1974. Your appointment would then be confirmed once satisfactory clearance has been received.

If you would like to apply for the position of Trustee, in order to ensure eligibility regarding other areas, you are asked to complete the attached Declaration Form as well as the Application Form, returning both to Broadstone First School in an envelope marked 'Castleman Academy Trustee Vacancy' addressed to 'Governance Operations Director'.

Should you wish to discuss the role further, please feel free to contact me on [07870 630307](tel:07870630307) and I will be happy to answer any questions.

Yours sincerely,

Steve Churchill,
Chair of Trustees
Castleman Academy Trust