

9<sup>th</sup> November, 2018

Dear Parent/Guardian,

**Vacancy for Parent Governor**

A vacancy for parent governor has arisen and governors are therefore inviting parents to offer themselves for election to the School Standards Board (governing body).

The effectiveness of the School Standards Board depends on the individual skills that each member brings and how they work together with each other and with the executive leaders.

If you feel able to make a positive contribution to the school and would like to apply, please collect a Prospective Governor Information Pack from the office which gives more details about the role and the level of commitment and time involved. The pack is also available on the school website in the governance section under the 'About Us' tab. Please take the time to study the pack and understand more fully the role of governor in our school.

Within the pack is a Declaration Form and a Nomination Form which should both be completed and returned to the school office **by 9am on Friday, 23<sup>rd</sup> November, 2018** in an envelope marked 'Parent Governor Election' addressed to 'Governance Operations Director'.

Whilst the commitment required of the role should not be under-estimated, the reward in terms of contribution to the school and personal 'job satisfaction' more than compensates. Full training for the role is provided by the Local Authority.

Yours sincerely,



Gill McDonald,  
Governance Operations Director

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Dunyeats Road, Broadstone, Poole, Dorset, BH18 8AE

01202 696121

[schooloffice@broadstonemiddle.poole.sch.uk](mailto:schooloffice@broadstonemiddle.poole.sch.uk)

[www.bmsweb.co.uk](http://www.bmsweb.co.uk)

