

11th February 2019

Dear Parents or Carers

Re: PIIMS Review

Your child has been working hard to make progress against the desirable outcomes set by teachers and yourselves in the PIIMS planning meeting held last November. We are now entering the first review of the ASSESS-PLAN-DO-REVIEW cycle and would like to share the progress your child has made towards their outcomes.

We would like to invite you to make an appointment to attend a PIIMS review meeting with your child's form tutor and the SEN lead/Director of Inclusion. These meetings will be taking place after half term over a two-week period – from **Monday 25th February to Friday 8th March** (inclusive). In the meeting, the teacher will celebrate / share your child's progress towards their desirable outcomes and if necessary, set new targets if these have already been met. It will also be a chance for you to share any progress made at home.

Please make an appointment to meet via the school office on 01202 696121. Meetings will take place at various times during the school day during staff PPA time but appointments can also be made for before school from 7.30am if required and up to 6pm in the evening, dependent on the teacher's schedule. When you call to book an appointment, please state your child's form tutor and the office will be able to let you know the availability of that teacher. Wherever possible we will try to meet at a time that is convenient to you.

We passionately believe that a strong and positive partnership between home and school will have the strongest impact on your child's progress whilst they are with us. We want every child to succeed, whether it be academically, socially or emotionally.

Please note:- We do operate an open door policy, and we would always encourage you to contact us ANYTIME if you have any concerns or questions regarding your child.

We look forward to meeting with you soon.

Yours sincerely,



Rachel Milton
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