

EDVIS 12**PARENT/ GUARDIAN CONSENT FORM FOR AN EDUCATIONAL VISIT****Continued****EMERGENCY CONTACT**

Name of parent/guardian: _____ Address: _____

Emergency telephone: daytime: _____ evening: _____ mobile: _____

Alternative emergency contact should parents/guardians not be available:

Name: _____ Relationship to child: _____

Address: _____

_____ telephone: _____ mobile: _____

Declaration

Having read the information sheet, and having understood the level of supervision to be provided, I agree to my child taking part.

I understand that all reasonable care will be taken of my child during the visit/activity and that he/she will be under an obligation to obey all directions and instructions given and observe all rules and regulations governing the visit/activity.

I understand that if my child seriously misbehaves or is a cause of danger to him/herself or to others, then he/she may be sent home early from the visit/activity. In such a situation there will be no obligation on the school / centre to refund any money.

I agree to my son / daughter receiving medication as I have instructed in this form and any emergency dental, medical or surgical treatment, including anesthetic or blood transfusion, as considered necessary by the medical authorities present. I understand the extent and limitations of the insurance cover provided.

Full name of parent or guardian (print please): _____

Signed: _____ Date: _____

EXPLANATORY NOTES**This form serves several important functions.**

1. It confirms your knowledge of and your agreement to your child's participation in the planned visit.
2. It advises you that the Children, Learning and Young People's Service will **NOT** necessarily be legally liable for every type of loss suffered by a child whilst on a visit.
3. It contains information about your child together with your consent to medical treatment if required.
4. It gives the supervising staff immediate information on how to contact you in an emergency.
5. If this form is not returned your child will **NOT** participate in the visit.
6. If you wish to discuss the contents please contact the child's headteacher.
7. Data Protection. The data collected by establishments from Coventry Local Education Authority, and Coventry City Council as the data controller, will fulfil its data protection obligations by treating all personal data, held manually and on computerised administrative systems with due care and confidentiality. Personal data will only be disclosed in accordance with the data Protection Act 1998, and the purposes registered by Coventry City Council.
Data collected is used for registration and monitoring purposes, and emergency contact information.

