



PLEASE KEEP THE TIMETABLE SOMEWHERE SAFE FOR FUTURE REFERENCE

August 2017

Dear Parents,

Extra Curricular Clubs Update – Autumn term 2017 (11 week term)

I am pleased to be able to give you details of the clubs for the Autumn term. Attached to the letter is:

- Timetable for Autumn term
- List of external clubs that you need to book directly (in green)
- Enrolment form for clubs

Criteria for allocation of places:

- Allowing the maximum number of children access to at least one club of their choice, **ideally their first preference.**
- There will be **no first come first served preference.** All slips will be treated equally provided they have reached the school office by the **cut off date of MIDDAY on Friday 8th September.**

Please remember to **prioritise the clubs (1,2,3)** your child would like to attend to maximise the chances of getting a place on that club.

Parents should note that there is increasing demand for places on the Brentford football clubs—please do not assume that we will be able to accommodate all requests for football. You are advised to list the clubs strictly in order of your child's preference. **In the event of bad weather or unforeseen circumstances the Brentford clubs will not be cancelled but will be class based. Football will also take place on the back playground (trainers, football boots and shinpads will be needed every week).**

Please do not send payment for clubs until your child's place is confirmed—we will be aiming to put all registers up in the foyer by Wednesday 13th September for clubs to begin week commencing 18th September.

Once you have confirmation of your child's place on a club you will be asked to make payment, preferably online via the school website. Please let us know if you are experiencing financial difficulties as we may be able to negotiate concessions or free places. Places in each club are limited to comply with the coaching ratio and space available.

There will be no clubs running after school on Parents evening and on Thursday 7th December due to the Varsity match at Twickenham Stadium.

Registers will be taken at the beginning of each club – please call the office if your child is not able to attend for any reason other than because they are absent from school. It is very important that you complete the reply slip with details of how your child will be dismissed after a club and please remember to let us know if arrangements change for any reason during the day.

Yours sincerely,

Tom Bruce