



**NURSERY ADMISSION FORM 2019
Application Form**

Child's Name.....

Date of Birth..... Girl or Boy.....

Address.....

.....

Telephone Number

Name of sibling in School

Name of sibling in Nursery.....

Please note that we offer places across the morning and afternoon sessions to achieve a balance of age and gender.

Is there anything about your child you think we should know?

.....

Signed.....Parent/Guardian

Please print parent/guardian's name.....

Please read the accompanying notes to this application form.

We offer five sessions per week (15 hours), Monday to Friday, in either the morning or afternoon group. The morning group runs from 8.45 to 11.45am whilst the afternoon group operates from 12.15 to 3.15pm.

For more details and deadline dates, please refer to www.richmond.gov.uk and follow the links for Nursery education. The closing date for entry in September 2019 will be March 2019.

We will need to see your child's birth certificate together with proof of your address.



Chase Bridge Nursery

The Nursery operates under the guidance of Iris Klever while day to day routine is the responsibility of the group's leader, Mrs Pauline Patten.

On the last day of term the Nursery ends at 2.00pm in line with the primary school. We offer places across the morning and afternoon sessions to achieve a balance of age and gender.

We offer places to children to start in the Autumn term following their third birthday when all children will be eligible for the Early Years Grant. In the event that your child attends at two different Early Years settings and you choose to apply for the grant at the other setting then we would charge you the full fee of £10.50 per session. You will be invoiced when fees are due. We ask that fees are paid either termly or half termly in advance.

Admissions

Children are eligible to join the Nursery at the beginning of the Autumn term (September) following their third birthday. If a space becomes available during the year we will offer to the waiting list but parents should be aware that we have no guaranteed intake other than in September.

Our admissions criteria follow those operated by the Local Authority. Places are offered in this order:

1. 'Looked After' children
2. Children with a 'Statement'
3. Children who have siblings in the school or Nursery.
4. Proximity of home to the Nursery.

Applications for September should be received by the closing date as published by the Local Authority. Offers will be made early May.

As our nursery is heavily over-subscribed, please investigate other nursery settings in case we are unable to offer you a place at Chase Bridge.

Entry to the Nursery does not give a right of entry to the School. You must apply through your local Borough for your child to join the Reception year.

Parents are very welcome to visit the Nursery during one of our School tours. Please ring the School Office on 020 8892 1242.