



*Think for yourself, act for others*

## Mrs J Kirby, Headteacher

Dear Parent/Carer

### Change of School Day: September 2016

I am writing to inform you that, following an evaluation of the school day, we are going to make the following adjustments from September 2016. These will make sure that every day students are seen by their form tutor for 20 minutes and that every day finishes at the same time. We believe that this is an improvement on our current model where tutor time is 3 times a week and the week has staggered endings.

We believe that this will be easier for parents, students, and staff and will ensure that good relationships between students and tutors are developed by more frequent contact.

From September 2016 each school day will be as follows:

8.30: Period one  
9.30: Period two  
10.30-10.50: Break  
10.50: Period three  
11.50: Period four  
12.50 -13.30: Lunch  
13.30: Period five  
14.30: Tutor time  
14.50: End of day with our extensive after school clubs and study time

We wanted to give you ample time to make any child care arrangements or after school activities.

We hope that your son/daughter will take the opportunity to use the school facilities for study and extending their interests and education after the school day has finished. A programme of activities and study opportunities are available on the school website. All new Year 7 students will be expected to stay for two sessions after school each week. These should be either school clubs or study sessions. This expectation is to encourage and enhance skills outside the curriculum and support with regular homework.

We would also like to remind you of the following important dates for new students and their parents coming into Year 7 in September.

- **Wednesday 4 May 6 – 7:30pm** and **Thursday 5 May 4 – 6:00pm**, Primary Transition Parents' Evenings. Both of these evenings will cover the same information. We have different timings to be flexible with working hours. During these sessions parents and students will meet key staff and have an opportunity to learn what they will be doing in English and Maths lessons. There will also be a chance for parents to discuss special educational needs with our school SENCO, Mr Ali and any needs for EAL Learners.
- **Friday 17 June 8:30 - 10am** Welcome to College. On this morning parents and students will meet their college teams and tutors. It will be an opportunity to discuss individual issues and check current student data. It will also be a time when parents can raise any issues before September.

We very much look forward to meeting you all and welcoming you to Cheney.

Yours sincerely

Mrs J Kirby  
Head of Cheney School

