Raising Participation Age (RPA)

The Education and Skills Act 2008 increased the minimum age at which young people in England can leave learning, thus requiring you to continue in education or a job with training to the age of 17 from 2013 and to 18 from 2015.

Raising the participation age does not necessarily mean you must stay in school; you will able to choose one of the following options:

- Full-time education, such as school, college or home education
- Work-based learning, such as an Apprenticeship
- Part-time education or training if you are employed, self-employed or volunteering for more than 20 hours a week.

Rasing the Participation Age is not the same as raising the school leaving age - that will stay the same.

You will be able to choose the post-16 option that is best for you, and will still be able to leave school after Year 11 if you want to. The choice available to you, under the RPA, will be: full time education; work-based learning (such as an apprenticeship); or full-time or volunteering alongside part-time training that leads to an accredited qualification.
Choosing which subject and how you want to learn can be difficult. This guide will show you the variety of opportunities available to you in The London Borough Of Havering. You should discuss your options and choices with your parents and/or carer, school teachers, tutors, careers adviser or Connexions Personal Advisor. The more information, advice and guidance you can get the better informed your choices will be.

The guide is split into 14 subject area themes, e.g. Arts, Media and Publishing, and Engineering and Manufacturing Technologies. You can skip to each section using the menu on the left hand side. In each section the courses are broken down into Level.

Entry Level – levels 1 to 3
Level 1- Equivalent to Grade D-G at GCSE
Level 2- Equivalent to Grade A*-C at GCSE
Level 3- Equivalent to Grade A*-E at A-Level

This guide will help you to create pathways for progression, through all levels of qualifications. There is also some brief information about the types of progression or employment that can come from studying or training in the subject sector areas.
Qualifications Guide

This page has details about the different type of qualifications available to you e.g. Apprenticeships, GCSEs and OCR Nationals.

A-Level:

AS (Advanced Subsidiary) and A2 (Advanced) level qualifications focus on traditional study skills. They normally take two years to complete full-time, although they’re also available to study part-time. In the first year you will undertake AS level studies, the second year converts these into full A levels. You can choose from a wide range of academic subjects, as well as some ‘applied’ (work-related) subjects.

AS and A2 levels are at level 3 on the National Qualifications Framework. The framework shows how different types of qualifications compare, in terms of the demands they place on learners.

Applied GCSE:

A GCSE that is related to an area of work, such as engineering or tourism. Many are available as double awards (worth two traditional GCSEs).

Apprenticeship:

A way for you to learn, and gain qualifications, while doing a job and getting a wage. You will go to work for a number of days in the week and be released from work for other day(s) to attend college and study for a relevant qualification, such as a National Vocational Qualification (NVQ). Apprenticeships are available at a range of levels. Level 2 or Intermediate Level Apprenticeships are a GCSE level equivalent, Level 3 or Advanced level Apprenticeships are A level equivalent and Level 4 or Higher Apprenticeships are Degree equivalent.

BTECs, City & Guilds and OCR Nationals:

BTECs, City & Guilds and OCR Nationals are particular types of work-related qualifications, which are valued and recognised by employers. As with other vocational qualifications, you study for these qualifications if you are interested in learning more about a particular sector or industry. They have been designed in collaboration with the industry, so they can equip you with the skills and knowledge that employers are looking for.
GCSE:
General Certificate of Secondary Education. An academic qualification in a specified subject, usually taken in a number of subjects by students aged 14 to 16. They are the principal means of assessing pupil attainment at the end of compulsory secondary education.

Foundation Degree:
Covers work-related topics. It takes two years of full-time study to achieve, or can be done part time while working. It offers you the option to convert to a full degree with further study.

HNC/HND:
HNCs (Higher National Certificates) and HNDs (Higher National Diplomas) are work-related (vocational) higher education qualifications. While Bachelor degrees tend to focus on gaining knowledge, HNCs and HNDs are designed to give you the skills to put that knowledge to effective use in a particular job.

Foundation Learning:
A national programme mainly at entry level or level 1. Length of time will vary, but FL covers: vocational or subject learning that includes both generic skills for work and more subject- and sector-specific skills; personal and social development; functional skills. Providers delivering Foundation Learning programmes may be able to provide additional support if required.

Each provider has its individual general entry criteria but specific subjects/programmes may have further specific entry requirements. To find out what these requirements are please use the weblinks at the back of this guide to access the individual provider guides/prospectus.
Progression from 14-25

To progress onto Level 3 programmes e.g. A-Levels, BTEC National Diplomas or training, you will need to have achieved Grades A*-C in a minimum of 4-6 subjects. If you have taken the subject at school which you wish to study at Post-16 you will normally need to have a minimum of a Grade C in that subject.

Vocational subjects at school are equivalent to GCSE qualifications and will be taken into account when applying to institutions. Each institution is likely to require that applicants have a successful interview and you may also be subject to an initial assessment in order to determine that you are fully able to meet the demands of the course. Normally you will be expected to meet the conditions of the offer made before starting the course.

To progress onto Level 2 programmes e.g. National Vocational Qualifications (NVQ’s) BTEC First, GCSE resits etc, you will usually need to have achieved a minimum of 2 GCSE’s at A*-D. If you have taken the subject at school which you wish to study at Post-16 you will normally need to have a minimum of a Grade D in that subject. You will need to have a successful interview and may be subject to initial assessments in order to determine that you are fully able to meet the demands of the course. You will be normally expected to meet the conditions of any offer made, before the start of the course.

To progress onto Level 1 programmes of learning e.g. NVQ, BTEC Introductory programmes, you should have completed your secondary education, as well as having a successful interview. Normally learners progressing onto level 1 studies have few or no formal qualifications. You will be subject to initial assessments to determine that you are able to meet the demands of the course and you will be expected to meet the conditions of any offer made, before the start of the course.

To progress onto Entry and Pre-entry Level courses you will need to have a successful interview as well as initial assessments to ensure that you are able to meet the demands of the course and to assess that the provider institution is able to meet your individual and specific needs. Some learners on entry and pre-entry level programmes may progress onto independent living skills and/or supported employment.
Apprenticeships

What are Apprenticeships?
As employees, apprentices earn a wage and work alongside experienced staff to gain job-specific skills. Off the job, usually on a day-release basis, apprentices receive training to work towards nationally recognised qualifications. Anyone living in England, over 16 and not in full-time education can apply. Apprenticeships can take between one and four years to complete depending on the level of Apprenticeship, the apprentices’ ability and the industry sector.

Who are they for?
Apprenticeships are open to all age groups above 16 years-old whether you are just leaving school, have been working for years or are seeking to start a new career. You just need to be living in England and not taking part in full-time education. There may be different entry requirements depending on the Apprenticeship and the industry sector. However competition for places with employers can be fierce, so you will need to show that you are committed, and aware of your responsibilities to both yourself and the company who would employ you. You also need to be happy to work as both part of a team and individually, and be able to use your own initiative.

Training
Apprenticeships are designed with the help of the employers in the industry, so they offer a structured programme that takes you through the skills you need to do a job well. There are targets and checks to make sure that your employer is supporting you and you are making progress. As an employee you will be in employment for most of your time as most training takes place on the job. The rest usually takes place at a local college or a specialist training organisation. You can complete this off-the-job training on day release or over a number of days in a block. The amount of time you spend varies according to your Apprenticeship. It could be anything from one day every other fortnight to two days every week. So all the things you study will be useful in your job and help you succeed in your future career.

Levels
Apprenticeships are increasingly recognised as the gold standard for work-based training. There are over 85,000 employers offering Apprenticeships in more than 130,000 locations; there are almost 200 Apprenticeships suitable for hundreds of job roles. There are three levels of Apprenticeship available:

More on the next page
Intermediate Level Apprenticeships
Intermediate apprentices work towards work-based learning qualifications such as an NVQ Level 2, Key Skills and, in some cases, a relevant knowledge-based qualification such as a BTEC. These provide the skills you need for your chosen career and allow entry to an Advanced Level Apprenticeship.

Advanced Level Apprenticeships
Advanced level apprentices work towards work-based learning qualifications such as NVQ Level 3, Key Skills and, in most cases, a relevant knowledge based certificate such as a BTEC. To start this programme, you should ideally have five GCSEs (grade C or above) or have completed an Intermediate Level Apprenticeship.

Higher Apprenticeships
Higher Apprenticeships work towards work-based learning qualifications such as NVQ Level 4 and, in some cases, a knowledge-based qualification such as a Foundation degree.

However, all Apprenticeships include the following elements:

- An appropriate work-based qualification such as a National Vocational Qualification (NVQ) at either Level 2 or Level 3;
- Either Key Skills (e.g. working in teams, problem-solving, communication and using new technology) or Functional Skills (e.g. Maths and English) qualifications;
- A technical qualification such as a BTEC or City & Guilds (relevant to the specific Apprenticeship);
- Other qualifications or requirements as specified by the particular occupation.
Case Study 1

Ashleigh

My path. I attended Tom Hood Community Science College where I studied the compulsory Maths, English and Science. The three subjects that I chose to take also were, Child Development, History and Drama. I gained all my GCSE’s and was able to go on to study at Havering College of Further and Higher Education, which has been a really good experience. I am currently studying Sociology, English Language and Business Studies. After college I hope to do an apprenticeship in Health and Social Care.

Reflection on the aim of the campaign of the RPA. I think raising the participation age in schools would provide students with a better opportunity to gain more skills, thinking back on it I would have liked a longer time in secondary school. Education is something that no one can take away from you so students should take advantage of this opportunity that others don’t have.

Positive experiences of education. I’ve had many positive experiences throughout my educational journey. Not only the lessons, but I’ve gained other skills by joining extra curricular activities, from babysitting club in secondary school to being student ambassador at college. Life long friends to join you along the way is also a positive thing. My education has also helped me to get into volunteering activities. It’s been a joy!

Case Study 2

Nicola

Hello, my name is Nicola and I am currently doing an Apprenticeship at Havering College of Further and Higher Education. I finished school at Coopers Company and Coborn and was awarded a scholarship to a Performing Arts College in Cambridge where I studied Musical Theatre. I studied there for 3 years and achieved a Musical Theatre Diploma. Performing Arts is a really hard industry to get into and I found I couldn’t keep trying as I needed to earn some money. I then had a job in a sales company where I worked my way up to supervisor in 7 months and manager 5 months after that. I didn’t really like being a sales manager as there was a lot of pressure and I would leave and go home and still be worrying about work so it was there I decided to change my career.

I am now working as a PA to the Head of Schools Liaison at Havering College of Further and Higher Education as I am on an Apprenticeship. I love my job, I have learnt a wide range of different skills and I have a lot of responsibilities. I have only managed to secure this role as I have decided to continue on in education; I did not have any qualifications for this role, or experience, the only experience I have is customer service, so this role has really given me experience, skills and further more I have a qualification at the end of it which will help me in other roles I go for.

More on the next page
Ife

BTEC National Diploma Business – Havering College of Further and Higher Education;
I originally lived in Milton Keynes and went to Shenley Brook End Secondary School. Half way through year 10 I moved to Nigeria for 2 main reasons. My mum had been offered a job out there and also my mum wanted me to experience a new culture and new ways of learning.

This was a totally new experience to me with the school system being like nothing I had experienced before. Some of the ways we learn in England and the technology in UK schools were not even present in some of the Private Nigerian Schools. There are various ways in achieving qualifications in the UK such as A-Levels, BTEC’s and NVQ’s, but in Nigeria, this was not advertised as much as the students needed.

I studied the Core subjects such as Science, English and Maths, but also studied Financial Accounting, Economics, Food & Nutrition, Government & Politics and Biology. I achieved grades A-C in all subjects which I was happy with. The education system was pretty strict. There was no room for failure in Nigeria, if you failed an exam; you had to re-sit the class until you passed, so there was always that extra bit of motivation!

After my GCSEs, I moved to London where I began a BTEC National Diploma in Business at Havering College of Further and Higher Education. I chose this course because I have always been interested in business and all of different aspects of business. I knew that the different areas would help me when moving onto university and employment. I have enjoyed the course and it has actually been fun. I have learnt lots from studying this subject and doing the BTEC has highlighted areas that I want to pursue. The modules I found most interesting were Financial Accounting, Business Law and International Business and I have now applied and been accepted into the City of London University onto their Banking and International Finance Degree.

Education is really important; to me it’s the stepping stone in life to get you to the highest place you want to be in the future. It’s not all about sitting in front of a teacher listening to instructions; it’s about the learning process through everyday activities. Nowadays we have different methods of achieving education ad qualifications. Other places in the world don’t have the same opportunities we do in England, and what’s more, it’s free for students here to study so why not!
Tommy

I went to Cromer High School in Norfolk for my education and moved to Havering about a year ago. I found my education experience quite difficult and was never really the academic type. I found myself to be more practical and enjoyed doing tasks, rather than learning about doing ‘the task’!

For my GCSE options, I picked Art, German, Geography and Design & Technology, alongside Maths, English and Science. To be honest, I didn’t do too well in my GCSE’s and only passed my Maths and Science GCSE exams. Before I moved to Havering, I was hoping to go to college to study BTEC Sport and re-sit my English GCSE. But then I moved here and realised I had to have my English GCSE before I could get into college.

I’m now on a Foundation learning programme studying English, Maths, Public Services and ICT at Chelmer Training in Romford and I’m really enjoying my time here. At first, I thought that my lack of qualifications and experience was going to hold me back, but then I enrolled on this course and have been proved wrong. This has made me realise that I actually want a career in Public Services and hope to join the fire brigade when I turn 18. I firstly thought about the Police force when I was younger, this then developed into joining the Army, but now I have realised I want to join the Fire Brigade.

When I was at school, I didn’t think too much into my GCSE’s and thought I’d be ok and I’d be able to get into a college. But now I’m on the other side of the fence and have matured, I have realised the importance of gaining those basic qualifications and experience as they are key factors in your future career.

If I could go back I would definitely have tried harder at school. But I can’t go back and I can’t change things; I’ve just got to work hard in what I’m doing now and hopefully reach my ambition of becoming a fire fighter! Students may not realise at the time what they want to do or achieve, but they just need to get their head down and work hard. Then they will be able to move ahead, not only academically but also as individuals.
Case Study 5

Tiersha

I attended Tom Hood Community Science College (now Buxton School) where I gained GCSEs in English language (A), English Literature (B), Mathematics (B), Biology (B), Chemistry (B), Physics (C), History (C), Drama (B), Child Development (B) and IT (PASS). I chose History, Drama and Child Development as my options. The reason I chose History was because I wanted to choose at least one academic subject, and the other two were because I enjoyed those topics.

I then chose to go to Havering College of Further and Higher Education to study A-level Law, Sociology and English Language. I chose these because I want to pursue a career in Law and I thought this would help me. I am currently still at college and have applied to various universities to study Law. In the future I hope to become a Barrister.

I think it’s a really good idea to raise the participation age as it gives students a chance to learn more skills that will help them in their future careers. Although I know that when I was younger I would have hated the idea of staying on at school, looking back, I realise that it’s the best thing.

In this country we take our free education system for granted, as many countries have to pay for decent education. All pupils should take this opportunity head on.

Apart from the various facts I’ve learnt from different subjects, I have learnt other skills such as public speaking, team work, leadership skills and many more. I have also made friends for life in both my school and college, and we have taken part in many extracurricular activities together, including amazing opportunities to go to France.
Case Study 6

Jamie

I went to Dagenham Park School to study my GCSE’s. My educational experience was mixed and had its ups and downs. Because of my learning difficulties, I always seemed to struggle in lessons, not so much with the work, but of what the other students would think of me needing the extra help.

For my options I chose GNVQ Science, RE, History Geography and Design Technology, alongside my core subjects. To be honest I didn’t do too well with my results, but achieved higher grades than what anyone expected!

After my GCSE’s, I enrolled at Barking College on the City + Guilds NPTC Entry Level Certificate for Working Life. On completion, I then went to Havering College of Further and Higher Education where I studied a range of qualifications including Entry Level Adult Literacy, Numeracy, Business Studies, PE and ICT.

I thoroughly enjoyed this experience at college. I feel that sometimes I used to find it difficult to mix in with new crowds of people, but here I was able to relate to others who also had learning difficulties and make new friends. Going to college also allowed me to travel independently which has helped me to take a closer step in finding employment. Not only this, but it has also allowed me to go out with my friends and socialise in different areas of London.

Alongside my college courses, I volunteered at Rush Green Library for 4 months. Here I had to undertake numerous tasks which involved working with the public and learning lots of life skills. In a way, this was a big learning curve for me as it helped me mature and take responsibility for my own actions. I am now due to start another volunteering opportunity at Havering College working with students who have learning disabilities/difficulties. I am looking forward to this challenge and hope to use my own experience to pass on to other students who have extra needs. I am working with the Rose Project who will help me further my employability skills and look for opportunities for future employment.

To sum up, looking back at my educational experience I feel I could have done better and tried harder, but I can’t go back and change anything. I now need to look at my current situation and look forward to the future. I hope to find employment soon and feel all of my college courses and volunteering have helped me to progress as an individual.
Education/Training Providers in Havering

Secondary Schools

Abbs Cross School: http://www.abbscross.havering.sch.uk/

The Albany School: http://www.thealbany.biz/

Bower Park School: http://www.bowerpark.havering.sch.uk/

Brittons School: http://www.brittons.havering.sch.uk/

The Campion School: http://www.campion.havering.sch.uk/index2.htm

The Chafford School: http://www.thechafford.havering.sch.uk/

Coopers Company and Coborn School: http://www.cooperscoborn.org.uk/

The Drapers Academy: http://www.drapersacademy.com/

Emerson Park School: http://www.emersonpark.havering.sch.uk/

Frances Bardsley School: http://www.francesbardsley.havering.sch.uk/

Gaynes School: http://www.gaynes.havering.sch.uk/

Hall Mead School: http://www.sch.hallmeadschool.co.uk/

Marshalls Park School: http://www.marshallspark.havering.sch.uk/

Redden Court School: http://www.reddencourt.havering.sch.uk/

Royal Liberty School: http://www.royalliberty.havering.sch.uk/

Sacred Heart of Mary School: http://www.mary.havering.sch.uk/

Sanders Draper School: http://www.sandersdraper.org.uk/

St Edwards School: http://www.steds.org.uk/

Special Schools

Corbets Tey School: http://www.corbetsneyschool.org.uk

Dycorts School: http://webfronter.com/havering/Dycortsschool

Raavensbourne School: http://www.ravensbourne.havering.sch.uk/

More on the next page
Education/ Training Providers in Havering

Further and Higher Education College, Sixth Form College, Schools with Sixth Form

The Campion School:
http://www.campion.havering.sch.uk

Coopers Company and Coborn School:
http://www.cooperscoborn.org.uk/

Frances Bardsley School:
http://www.francesbardsley.havering.sch.uk/

Sacred Heart of Mary School:
http://www.mary.havering.sch.uk/

St Edwards School:
http://www.steds.org.uk/

Havering Adult College
http://www.haveringadultcollege.co.uk/

Havering College of FE & HE Education:
http://www.havering-college.ac.uk

Havering Sixth Form:

Barking & Dagenham College
http://www.barkingdagenhamcollege.ac.uk
(out of borough)

Redbridge College
http://www.redbridge-college.ac.uk
(out of borough)

Independent Private Training Providers

The London Borough of Havering hold a list of 'Approved Providers' who offer Alternative Education to students who are in Key Stage 4. These options cover a range of vocational subjects as well as maths and English qualifications. So if you wish to know more about what is offer to you, please speak with your head of year and they will provide you with more information, alternatively Click Here for further information.

Please below for other Independent Private Training Providers.

YMCA Training:
http://www.ymcatraining.org.uk/

Chelmer Training:
http://www.chelmer-training.co.uk/

TBG Training:
http://www.tbglearning.com/

More on the next page
Independent
Private Training Providers

Business & Education Partnership:
http://www.bepgroup.net

Eden College
http://www.edencollege.co.uk

Falltricks Academy
http://www.falltricks-magazine.com

Goldtrowel
http://www.goldtrowel.co.uk

Halls of Ivy
http://www.hallsofivy.co.uk

Headjogs
http://www.headjogs.co.uk

Lifeline
http://www.linelineprojects.co.uk

Motorvations
http://www.motorvations.net
Useful Links

In this section you will find web pages that can provide you with additional information, advice, guidance and the RPA message.

The link below has some excellent resources for parents, young people, employers etc about RPA


Local Authority
London Borough Of Havering:
http://www.havering.gov.uk/index

Further Information
Connexions:

Department of Education (RPA):
http://www.education.gov.uk/

DirectGov:

UCAS Progress
http://www.ucasprogress.com
Learning Difficulties and/or Disabilities Services

These links will take you to an area where you can find further information about:

- **Dot Community**, interactive web resource for people with learning disabilities, further information can be found for the following:
  - Activities for Additional Needs
  - Disability Services
  - Learning Disabilities
  Click [here](#) for more Information.

- **Clickstart Havering**, an ‘easy read’ website to help young people with learning difficulties transition to adult life.
  Click [here](#) for more Information

- **Havering Family, Youth and Community Directory**: Provides information on local activities support and disability section
  Click [here](#) for more Information
Agriculture, Horticulture & Animal Care

Level 1
C&G Diploma in Practical Horticulture

Level 2
BTEC Diploma in Horticulture

Progression to Higher Education could include:
Horticulture, garden design, forestry.

Job Opportunities could include:
Garden centre worker, gardener, parks officer, countryside officer, garden designer, grounds person.
Arts, Media & Publishing

Level 1
Foundation Level Art, Design & Creative Media Production

Level 2
GCSE Art
GCSE Art & Design
GCSE Graphics
GCSE Art Graphics
GCSE Textiles
GCSE Art Textiles
GCSE Graphic Products
GCSE Product Design
GCSE Media Studies
GCSE Dance
GCSE Performing Arts (Dance)
GCSE Drama
GCSE Music
GCSE D&T Textiles
GCSE D&T Graphics
GCSE Photography
GCSE Film Studies
BTEC Art & Design Ext Cert
BTEC Diploma in Performing Arts
BTEC Diploma in Dance
BTEC Music
BTEC Diploma in Music
BTEC Diploma in Media
BTEC Diploma in Art & Design
BTEC Cert Creative Media Production
BTEC Cert in Music
BTEC Extended Cert in Performing Arts
BTEC Extended Cert in Music

Level 3
AS Art & Design (Interior Design)
A2 Art & Design (Interior Design)
AS Art & Design (Graphics)
A2 Art & Design (Graphics)
AS Art & Design (Fine Art)
A2 Art & Design (Fine Art)
AS Photography
A2 Photography
AS Film Studies
A2 Film Studies
AS Media Studies
A2 Media Studies
AS Textiles
A2 Textiles
AS Music Technology
A2 Music Technology
AS Moving Images
A2 Drama & Theatre Studies
AS Design & Technology
A2 Design & Technology
AS Dance
A2 Dance
BTEC Extended Diploma in Art & Design
BTEC Extended Diploma in Fashion
BTEC Subs Diploma in Fashion
BTEC Extended Diploma in Graphic Design
BTEC Extended Diploma in Media
BTEC Extended Diploma in Music
BTEC Extended Diploma in Music Technology
BTEC Extended Diploma in Performing Arts
BTEC Extended Diploma in Production Arts
Advanced Diploma in Creative & Media Art & Design Foundation

More on the next page
Arts, Media & Publishing

Progression to Higher Education could include:
BA Hons In Graphic Design, Fine Art, Fashion & Textiles, Moving Image, Performing Arts, Photography, Publishing, Product Design, 3D design, Surface Pattern etc or a HNC or HND in similar lines of learning

Job Opportunities could include:
Advertising, animation, artist in residence, camera operator, computer games designer, sculptor, designer, interior designer, web design, fashion and textiles, film, interactive media, photo imaging, publishing, radio, television etc.
Business, Administration & Law

Entry Level
Step Up Developing Reception & Filing Skills
Step Up Using the Telephone, Fax & Photocopier

Level 1
OCR Diploma in Administration
Certificate in Administration
BTEC Cert Business & Admin
Step Up Developing Filing Skills
Step UP Understanding Business Information for Managers
Step Up Understanding Business Meeting Techniques
Step Up Understanding Business Performance Management

Level 2
ILEX Legal Secretaries Certificate
AAT Certificate Fast Track
Text Processing
Legal Secretaries Cert
Legal Secretaries Diploma
Applied Business Double Award
GCSE Law
GCSE Business & Communication
GCSE Business Studies
OCR Diploma in Administration
OCR National Business Award
BTEC First Diploma in Business
BTEC Diploma in Administration
BTEC Business Admin
Business Administration and Finance AF Diploma
YA Business Administration

Level 3
ILEX Legal Secretaries Certificate
AAT Diploma
AAT Diploma Fast Track
The Diploma in Business
Legal Secretaries Cert
Legal Secretaries Diploma
Text Processing
AS Economics
A2 Economics
AS Law
A2 Law
AS Business Studies
A2 Business Studies
AS Accounts
A2 Accounts
OCR Diploma in Administration
BTEC National Extended Diploma in Business
BTEC Diploma in Business

Progression to Higher Education could include:
Accounting, finance, business, economics, leisure management, retail management, transport management, human resources, marketing, events management, law, trading standards etc

Job Opportunities could include:
Secretary, administrative assistant, accountant, banking, insurance, civil service, local government, solicitor, legal executive, barrister’s clerk, leisure/retail management, sales, marketing, human resources etc
Construction, Planning & the Built Environment

Level 1
- ASSET National Award in Plumbing
- C&G Construction – Wood
- C&G Construction – Trowel
- C&G Diploma Painting & Decorating
- C&G Building Craft Occupations
- BTEC Introductory Certificate in Construction

Level 2
- C&G Plumbing Technical Certificate
- C&G Diploma Construction Carpentry & Joinery – site carpentry
- C&G Diploma Construction Carpentry & Joining – Bench Joinery
- C&G Diploma Construction Carpentry & Joining – Trowel
- C&G Diploma Construction Carpentry & Joining – Painting & Decorating
- BTEC First Diploma in Construction

Level 3
- Certificate in Plumbing Studies
- BTEC National Diploma in Construction

Progression to Higher Education could include:
Building surveying, quantity surveying, architectural technology, architecture, project management, real estate management etc.

Job Opportunities could include:
Plumber, plasterer, painter & decorator, bricklayer, window fitter, building/quantity surveyor, building technician, architectural technician, architect, project manager
Engineering & Manufacturing Technologies

Entry Level
IMI Introduction to Motor Engineering

Level 1
NVQ Performing Engineering Operations (PEO) – Electrical Installations
BTEC Introductory Diploma in Electronics
IMI Vehicle Fitting Operations
IMI Light Vehicle Body Repair
IMI Diploma in Vehicle Maintenance & Repair
The Diploma in Manufacturing and Product Design
Motor Vehicle Studies

Level 2
GCSE D&T – Design & make
GCSE D&T – Product Design
GCSE Product Design
GCSE Resistant Materials
GCSE Electronics
GCSE Electronic Products
GCSE Industrial Technology/Engineering
BTEC CAD/CAM
BTEC First Diploma in Electronics
BTEC First Certificate in Engineering
BTEC Extended First Cert in Engineering
IMI Certificate in Vehicle Maintenance & Repair
IMI Body Repair Certificate
C&G Electrical Installation
The Diploma in Manufacturing and Product Design
First Diploma in Motorsport
Performing Engineering Operations – Mechanical
Motor Vehicle Studies

Level 3
BTEC National Diploma in Electronic/Electrical Engineering
BTEC National Diploma in Motorsport Engineering
BTEC National Diploma in Mechanical Engineering
The Diploma in Manufacturing and Product Design

Progression to Higher Education could include:
Engineering (mechanical, electronic, electrical, telecommunications, aeronautical, etc), product design/engineering etc

Job Opportunities could include:
Motor vehicle engineer, electrician, engineering (wide variety of types), product design
Health, Public Services & Care

Entry Level
Caring for Children
Step Up Intro to Food & Nutrition for Children & Young People
Step Up Understanding Human Growth & Development

Level 1
BTEC in Sport & Public Services
BTEC Public Services
Diploma in Health & Social Care
CACHE Foundation in Caring for Children

Level 2
GCSE Child Development
GCSE Child Development – Home Economics
GCSE D&T – Food
GCSE Food Technology
GCSE Food Nutrition
GCSE Catering
GCSE Health & Social Care
GCSE Double Applied Health & Social Care
GCSE Double Hospitality & Catering
BTEC Diploma in Public Services
YA BTEC First Diploma in Health & Social Care
YA Health & Social Care
Step Up Understanding Child Development
Step Up Using Craft Activities with Children & Young People
Step Up Understanding the Role of Young Peer Mentors
Diploma in Health & Social Care
CACHE Diploma in Caring for Children

Progression to Higher Education could include:
Nursing, social work, childhood studies, healthcare management, health promotion, occupational therapy etc

Job Opportunities could include:
Healthcare assistant, phlebotomist, youth worker, social worker, nurse, nursery assistant, physiotherapy assistant, radiography assistant, speech & language therapy assistant, healthcare management, health promotion, occupational therapist etc
History, Philosophy & Theology.

**Level 2**
- GCSE History
- GCSE Religious Studies (Short)
- GCSE Religious Studies
- GCSE Religious Education (Short)
- GCSE Religious Education
- GCSE Classical Civilisation
- GCSE Christianity

**Level 3**
- AS Anthropology
- A2 Anthropology
- AS Archaeology
- A2 Archaeology
- AS Geology
- A2 Geology
- AS Government & Politics
- A2 Government & politics
- AS History – English & American
- A2 History – English & American
- AS History – Modern World
- A2 History – Modern World
- AS Philosophy
- A2 Philosophy
- AS Religious Studies
- A2 Religious Studies
- AS General Studies
- A2 General Studies

Progression to Higher Education could include:
Anthropology, archaeology, history, heritage studies, history of art, philosophy, religious studies, theology, journalism, business, international relations, peace studies etc.

Job Opportunities could include:
Archaeologist, teacher, journalist, political researcher, museum worker, accountant, events management, leisure management, religious ministry etc.
Information & Communication Technology

Level 1
BTEC Introductory Diploma in IT at Work
Functional Skills ICT

Level 2
GCSE ICT (Short)
GCSE ICT
GCSE ICT – Business & Communications
GCSE Information Technology
OCR Diploma in IT
OCR Nationals ICT
OCR National First Award in ICT
BTEC First Diploma in ICT for Practitioners
BTEC ICT First Diploma
BTEC ICT First Certificate
BTEC Certificate for IT Users
The Diploma in IT
Functional Skills ICT
Award Functional Skills ICT
AiDA
CiDA
DiDA

Level 3
AS Information Technology
A2 Information Technology
AS Computing
A2 Computing
AS ICT
A2 ICT
AS ICT Single Applied
A2 ICT Single Applied
AS ICT Double Applied
A2 ICT Double Applied
OCR National IT
BTEC Award IT Practitioners
BTEC National Diploma in IT Practitioners – Business & IT
BTEC National Diploma in IT Practitioners – Software Development
BTEC National Diploma in IT Practitioners – Systems, Support & Networking
The Diploma in IT
ICT Key Skills

Progression to Higher Education could include:
Information Technology, computing, multimedia, web design, games development

Job Opportunities could include:
Computer games tester, games developer, IT support technician, database administrator, network engineer, software developer, systems analyst, web designer, IT trainer/teacher etc
Raising Participation Age
Using This Guide
Qualifications Guide
Apprenticeships
Case Studies
Education/ Training
Providers in Havering
Useful Links

* Agriculture, Horticulture & Animal Care
* Arts, Media & Publishing
* Business, Administration & Law
* Construction, Planning & the Built Environment
* Engineering & Manufacturing Technologies
* Health, Public Services & Care
* History, Philosophy & Theology
* Information & Communication Technology
* Language, Literature & Culture
* Leisure, Travel & Tourism
* Preparation for Life & Work
* Retail & Commercial Enterprise
* Science & Mathematics
* Social Sciences

Language, Literature & Culture

Entry Level
Functional Skills English
AWARD Functional Skill English

Level 1
Functional Skills English
Award Functional Skills English

Level 2
GCSE English
GCSE English Language
GCSE English Literature
GCSE French
GCSE Italian
GCSE German
GCSE Mandarin
GCSE Spanish
GCSE Russian
GCSE Geography
NVQ Level 2 French
NVQ Level 2 Spanish
Functional Skills English
Spanish ASSET Languages

Level 3
AS English Language
A2 English Language
AS English Literature
A2 English Literature
AS English Language & Literature
A2 English Language & Literature
AS Classical Civilisation
A2 Classical Civilisation

AS French
A2 French
AS German
A2 German
AS Italian
A2 Italian
AS Spanish
A2 Spanish
AS Russian
A2 Russian

Progression to Higher Education could include:
Foreign languages, English literature, English language, communication studies, media studies, linguistics, classical civilization, business studies, information technology, leisure management, events management, public relations, marketing, information science etc

Job Opportunities could include:
Translator, interpreter, journalist, teacher, tour guide, hotel management, accountant, immigration officer, diplomatic service officer, air cabin crew etc
Leisure, Travel & Tourism

Entry Level
Step Up Introduction in Leisure Activities
Step Up Indoor Team Games
Step Up Health & Fitness

Level 1
BTEC in Sport & Public Services
BTEC Certificate in Sports & Active Leisure
Step Up Participating in Leisure Activities
Step Up Taking Part in Sport
Dance Leaders
Sport Leaders

Level 2
GCSE Physical Education (Short)
GCSE Physical Education
BTEC Diploma in Sport
BTEC Extended Certificate in Travel
BTEC Extended Certificate in Sport
BTEC First Certificate in Sport

Level 3
AS PE
A2 PE
BTEC Diploma in Sport
BTEC Diploma in Sport – in Conjunction with Romford Football Club
BTEC Diploma in Travel & Tourism
BTEC Extended Diploma in Sport
BTEC Extended Diploma in Travel & Tourism

Progression to Higher Education could include:
Sports studies, sports management, sports coaching, events management, hospitality management, leisure management, tourism etc

Job Opportunities could include:
Teacher, leisure attraction manager, leisure assistant, leisure centre manager, travel agent, tour guide, hotel manager, police community support officer, police officer, paramedic, armed services, fire officer, armed services, sports coach
Preparation for Life & Work

Entry Level
ASDAN E3 Certificate in PSD
Employability & Personal Development

Level 1
BTEC Certificate in Work Skills
BTEC Award Safe Learning in the Workplace
Personal & Social Development Certificate
VIP Programme
Certificate of Personal Effectiveness
ASDAN Certificate in Employability
ASDAN Certificate in PSD
Award in Progression E3
Employment & Personal Development

Level 2
GCSE Citizenship (Short)
GCSE Citizenship
ASDAN (Invitation Only)
Certificate of Personal Effectiveness
Key Skills
Award in Progression

Level 3
AS Communication Studies
A2 Communication Studies
Retail & Commercial Enterprise

**Entry Level**
Step Up Introduction to Retail Skills
Step Up Hairdressing

**Level 1**
- C&G NVQ Beauty
- C&G NVQ Hairdressing
- Foundation Course in Catering
- Diploma in Professional Cookery
- Diploma in Hair & Beauty
- Diploma in Hair & Beauty Studies
- Step Up Retail Enterprise
- Salon Services
- Certificate in Beauty Therapy VTCT

**Level 2**
- GCSE Catering
- GCSE D&T Food Technology (Short)
- GCSE D&T Food Technology
- BTEC First Diploma in Hospitality
- C&G NVQ Beauty
- C&G NVQ Hairdressing
- C&G Diploma in Complementary & Alternative Therapies
- Diploma in Professional Cookery
- Diploma in Hair & Beauty Studies

**Level 3**
- C&G NVQ Beauty
- C&G NVQ Hairdressing
- C&G Diploma in Complementary & Alternative Therapies
- Diploma in Retail Business
- Diploma in Hair & Beauty Studies
- Professional Cookery

**Progression to Higher Education could include:**
Retail management, spa management, make-up and hair design, theatrical make-up, catering management, complementary therapies

**Job Opportunities could include:**
Chef, hairdresser, beauty therapist, make-up artist, sales assistant, retail manager, retail buyer, massage therapist, reflexologist, spa manager
Science & Mathematics

Entry Level
Functional Skills Maths
Award Functional Skills Maths

Level 1
Adult Numeracy
BTEC Science
Functional Skills Maths
Award Functional Skills Maths

Level 2
GCSE Science
GCSE Science Double
GCSE Science Triple
GCSE Additional Science
GCSE Science & Additional Science
GCSE B Science
GCSE Physics
GCSE Biology
GCSE Chemistry
GCSE Astronomy
GCSE Maths
GCSE Statistics
OCR National Science
Adult Numeracy

Level 3
AS Biology
A2 Biology
AS Chemistry
A2 Chemistry
AS Physics
A2 Physics
AS Double Applied Science

A2 Double Applied Science
AS Mathematics
A2 Mathematics
AS Further Maths
A2 Further Maths
AS Maths Decision
A2 Maths Decision
AS Maths Mechanics
A2 Maths Mechanics
A2 Maths Statistics
AS Further Mathematics
AS Electronics
A2 Electronics
AS Food Technology
A2 Food Technology
BTEC Subs Diploma in Forensic Science

Progression to Higher Education could include:
Mathematics, physics, biology, chemistry, biochemistry, genetics, microbiology, biomedical science, veterinary science, zoology, medicine, dentistry, pharmacy, speech & language therapy, occupational therapy, physiotherapy, radiography, dietetics, forensic science, environmental science, botany, ecology, astronomy, oceanography, meteorology, actuarial science, computing, engineering, biotechnology, materials science, food technology, psychology, statistics etc.

Job Opportunities could include:
See above plus teaching
Social Sciences

Level 2
GCSE Geography (Short)
GCSE Geography
GCSE Human Physiology & Health
GCSE Humanities

Level 3
AS Sociology
A2 Sociology
AS Psychology
A2 Psychology
AS Citizenship
A2 Citizenship
AS Communication Studies
A2 Communication Studies
AS Geography
A2 Geography

Progression to Higher Education could include:
Sociology, social work, psychology, occupational therapy, criminology, communication studies, geography, town planning, anthropology, business, accountancy, finance, youth work, counselling, media, marketing, events management, finance etc

Job Opportunities could include:
Social worker, social work assistant, youth worker, psychologist, counsellor, care assistant, education welfare officer, probation officer, family support worker, learning mentor, town planner etc