

8th March 2016

Dear Parents

YEAR 9 PARENTS EVENING – WEDNESDAY 16TH MARCH 2016 (5.00 – 7.30PM)

We are pleased to invite you to the Year 9 Parents' Evening to discuss your child's progress with subject teachers. We do look forward to seeing you on this evening so that you are able to take advantage of this important opportunity. Research shows that parental engagement at this crucial time has a great impact on students GCSE performance.

Please be aware that some teachers teach more than one group and therefore they might not be able to offer appointments to all students. If you are not offered an appointment, and would like to speak with a subject teacher, then please contact them after the parents' evening.

An appointment sheet can be found on page 13 of the student planner. Please discuss convenient times with your child prior to them arranging appointments with teachers.

Please avoid consecutive appointments to allow for movement between teachers.

Miss Liddle, Progress Manager Year 9 will be available during the evening for appointments. If you would like an appointment with Miss Liddle please contact Mrs Ryan via the CPP office prior to the evening to arrange this.

We would be grateful if on your arrival you would sign the register in Reception to enable us to monitor attendance at Parents' Evenings. If you are unable to attend we would appreciate it if you could return the slip at the bottom to your child's tutor by Friday 11th March.

If you were unable to attend Options Evening on the 2nd March we have the booklet and form available for collection from the CPP office. The deadline for the options form to be handed in is **Thursday 17th March**. To ensure you have sufficient time to make the most informed decision about your child's subject choices next year we would encourage you to collect these documents as soon as possible.

We look forward to seeing you.

Yours faithfully

Miss H Liddle
Progress Manager Year 9

If you are unable to attend Parents' Evening, please provide a reason, sign below and return to your child's tutor as soon as possible.

Parent/Guardian: _____ Signed: _____

Parent of: _____ Tutor Group: _____