



## Fort Hill Community School

Kenilworth Road, Winklebury, Basingstoke, Hampshire, RG23 8JQ  
Telephone: 01256 354311  
Fax: 01256 365897  
Email: [headteacher@forthill.hants.sch.uk](mailto:headteacher@forthill.hants.sch.uk)



## Cranbourne Business & Enterprise College

Wessex Close, Basingstoke, Hampshire, RG21 3NP  
Telephone: 01256 868600  
Fax: 01256 868601  
Email: [gen.enquiries@cranbourne.hants.sch.uk](mailto:gen.enquiries@cranbourne.hants.sch.uk)  
Website: [www.cranbourne.hants.sch.uk](http://www.cranbourne.hants.sch.uk)  
Headteacher: Mrs B Elkins (B.Ed, M.A. Ed)

26 September 2016

Dear Parent(s)/Carer(s)

### Parent Governor Vacancy

We have a vacancy for a parent governor which we would like to fill as soon as possible. The Governors believe a strong partnership with parents undoubtedly brings great benefits to our students. One of the most significant ways you can help to further the school/parent partnership is to volunteer to be a parent governor for Fort Hill Community School and Cranbourne Business and Enterprise College.

The governing body's main tasks are:

- to ensure that the schools have a clear vision, ethos and strategic direction;
- to hold the Senior Leadership Teams to account for the educational performance of the school and its pupils;
- to oversee the financial performance of the schools and making sure its money is well spent.

Parent governors are valued members of the team playing a vital role in ensuring the governing body is aware of the views of parents and the local community. We feel sure that there are parents prepared to take on this important role and give their time and commitment to helping us to continue to improve the schools' performance.

In looking to fill this vacancy the governors of the school have identified the following skills, experience and attributes that they feel would help strengthen the governing body: Financial planning/accounting, legal knowledge, HR/recruitment or experience of care/social work or the special needs sector.

Training and support will be available to help you develop into the role. This will include in-house mentoring and support as well as access to external governor training.

If you feel you can help in this capacity please contact the Clerk to the Federation via [c.birtles@cranbourne.hants.sch.uk](mailto:c.birtles@cranbourne.hants.sch.uk) or in writing to Fort Hill Community School or Cranbourne Business and Enterprise College. Alternatively, either of the school offices will be able to provide you with an application form which will then need to be completed and returned by 12.00 noon on **Wednesday 5<sup>th</sup> October 2016**.

There is information for prospective governors on the Hampshire County Council website. You will find video, e-learning and written information on the site and all of these will provide you with further details about the role. Please note that for the protection of children all governor appointments are subject to an identity check.

If there are more applications than vacancies, there will be an election and parents will have the opportunity to vote for their preferred candidate.

Yours faithfully

**John Crawford**

Chair of the Federation of Governors of  
Cranbourne Business and Enterprise College and Fort Hill Community School