

## Would you make a good school Governor?

Do you

- care about the education children receive
- want to make an important contribution to your local community
- enjoy a challenging and rewarding role, working as part of a team
- want to help strengthen the link between schools and their communities, including parishes?

***Then why not consider becoming a school governor? We have one vacancy for a Parent Governor now.***

Schools need governing bodies to:

- think and work strategically to help to raise standards
- monitor and evaluate progress towards the school's priorities and targets
- support the head and staff as well as challenging their expectations
- be accountable to all stakeholders for the school's overall performance and for the decisions they have made.

Governors are *not* responsible for the day-to-day management of the school – that is the job of the Headteacher and staff. The essential qualifications for an effective governor are time, energy and commitment, rather than an in-depth knowledge of education, finance, personnel, etc.

Governors are drawn from every walk of life and will:

- be good listeners
- ask constructive rather than confrontational questions
- share their wider experience, knowledge and skills for the benefit of the school as a whole
- be discreet, open-minded and fair
- work as part of a team, standing by collective decisions, even if not agreeing with them
- give time to attend meetings and school occasions
- keep up-to-date with local and national developments in education
- attend governor training

'Our children are our future; every child deserves a great education and the chance to get on in life.'

*Rt Hon Nicky Morgan MP  
Secretary of State, Department for Education*

These are some of the areas in which the governing body has an important role:

**Standards** – ensuring a strategic and systematic approach to promoting high standards of educational achievement

**Targets** – setting appropriate targets for pupil achievement at Key Stage 4

**Curriculum** – ensuring that the curriculum is balanced and broadly based, and that the National Curriculum and religious education are taught

**Report results** – reporting on teacher assessments and examination results

**Policies** – deciding how, in broad strategic terms, the school should be run

**Finance** – determining how to spend the budget allocated to the school

**Staffing** – deciding the number of staff, the pay policy and making decisions on staff pay

**Appointments** – appointing the head and deputy headteacher and other staff

**Discipline** – agreeing procedures for staff conduct and discipline

**Pupil discipline** – agreeing a statement of general principles on which the school's discipline policy, including bullying prevention, is based

**Inspection follow-up** – drawing up an action plan after inspection

The School would particularly welcome applications from parents with an interest in any one or more of Science, Art, the Law or Finance.

**NOMINATION FORM**  
**ELECTION OF PARENT GOVERNOR**

**DAVISON CE HIGH SCHOOL FOR GIRLS**

(Mr/Mrs/Miss/Ms) .....(full name) of

(Full address) .....

.....  
(Telephone number) Home ..... Work .....

Parent/Legal Guardian of .....(Child's name)

*I wish to stand for election as a Parent Governor of the above school. The following two parents or legal guardians of children attending the school support my nomination:*

<b><u>Signature</u></b>	<b><u>Address</u></b>
1. .... Name (in capital letters) : .....	
2. .... Name (in capital letters) : .....	

Brief election statement:

Signature of Candidate: .....

Date: .....

Please return completed nomination form to Mr C Keating, Headteacher <b>By Monday 19<sup>th</sup> October 2015</b> Davison CE High School for Girls, Selborne Road, Worthing BN11 2JX
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## MEMBERSHIP OF GOVERNING BODIES

**I declare that I am not disqualified from serving as a school governor and that:**

- I am aged 18 or over at the date of this election or appointment;
- I do not already hold a governorship of the same school;
- I am not a person who is detained under the Mental Health Act 1983;
- I am not the subject of a bankruptcy restrictions order or an interim order;
- I have not had my estate sequestrated and the sequestration has not been discharged, annulled or reduced;
- I have not been removed from the office of a charity trustee or trustee for a charity by an order made by the Charity Commissioners or the High Court on the grounds of any misconduct or mismanagement or, under section 7 of the Law Reform (Miscellaneous Provisions) (Scotland) Act 1990, from being concerned in the management or control of any body;
- I am not included in the list (List 99) of teachers and workers with children or young persons whose employment is prohibited or restricted;
- I am not disqualified from being the proprietor of any independent school or for being a teacher or other employee in any school;
- I am not disqualified from working with children;
- I have not, in the five years prior to becoming a governor, received a sentence of imprisonment, suspended or otherwise, for a period of not less than three months without the option of a fine;
- I have not, in the twenty years prior to becoming a governor, been convicted as aforesaid of any offence and has had passed on me a sentence of imprisonment for a period of not less than two and a half years;
- I have not, at any time, had passed on me a sentence of imprisonment for a period of not less than five years;
- I have not been fined, in the five years prior to becoming a governor, for causing a nuisance or disturbance on education premises;
- I am not subject to a disqualification order under the Criminal Justice and Court Services Act 2000.

**Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

### POLICE ACT 1997 (Part V) – CRIMINAL RECORDS CHECKS

During a period of office, a school governor may be asked to complete a Disclosure Application to enable a check to be carried out by the Criminal Records Bureau (CRB). Failure to comply with this request or an unsatisfactory result from the check will mean the immediate termination of an appointment as a school governor.

### ABSENCE FROM MEETINGS

A governor who, without the consent of the governing body has failed to attend full Governing Body meetings for a continuous period of six months (from the date of the first meeting missed), shall be disqualified. The person may not be nominated or appointed as a governor of the same category to that school for twelve months immediately following the disqualification.