



Drapers' Maylands
Primary School

Drapers' Maylands Primary School Parent Forum Agenda

Date of meeting: Monday 21st May 2018

Present: Ms Spillane, Fran Theodorou, Melanie Pracy, Laura Gatdula
Ms Lucy Panter- School Governor

Apologies: Cally Jones, Darshan Rehal, Maria Jones, Michelle Sadiku

Review of actions from previous meeting:

- **Parent Forum badges available for members so that all parents/ carers are able to identify Forum members**
- **Encouraging parents/ carers to attend workshop for maths and Commemoration Day increased attendance and will continue to be used as a method of communication**
- **Coffee mornings have not been well attended although advertised by email and on the website**

Action:

Photos of Parent Forum members on the website may raise awareness among parents/ carers. These will be taken by Nick Giles (MAT Marketing) and put on website before the next meeting.

Check communication information for all parents/ carers to ensure communications are being sent accurately- School Office.

1. **Developing community engagement: Promoting upcoming events-**

11th June at 2pm Internet Safety Awareness with PC Hopkins

20th June 9-10am Coffee Morning with the school nurse

21st June 1pm School Sports' Day

11th July 3-5pm Celebration Afternoon

Action:

**Using class lists and speaking to parents/ carers before and after school to encourage attendance at all events listed from w/c 4th June
School Office to provide class lists to PF members.**

TS to ask permission of PC Hopkins regarding filming of Internet Safety Awareness training for website

PF members to remind parents to supply a t-shirt for sports' day in appropriate House Teams colours.

2. Marketing the school.

Mini Maylands- importance and plan for the future

Action:

LG to create a rota system for at least four parents/ carers to support with the setting up of Mini-Maylands. To be reduced with time to 9-10.30am

Possible 'A' frame outside the hall to advertise the toddler group- TS to find costs.

Parents' Facebook group will invite all with toddlers to attend.

Flier to be created by school to advertise Mini-Maylands

PF members to drop some leaflets through doors of local community close to where they live.

Other parents/ carers invited to do the same.

3. AOB

Questions from parents were presented by LG and discussed by PF.

Actions:

Money raised by Maylands Fundraisers could be used towards the development of the outdoor learning areas. Already £360 of Log seats have been purchased for the Science Area.

System for lost property: If named, it is returned. If not named, held in classroom for one day. If not named, central store of lost property.

MP to support school by organizing lost property during Week 1 of the next half term. Items with names will be returned. Other items will be stored as 'spare' with school stock of 'spare' uniform. Link for iron-on name labels will be put on Facebook page to support with naming items.

Forest School: FS clothes should be in school so that should the planned day change, children are still able to attend. Some parents were concerned about (Reception) children going home in FS clothes. This should only happen if they are very wet or very muddy. TS to remind staff.

Some older pupils are on bikes on Plaza. TS will feed back to Drapers' Academy staff.

Next meeting: to be decided by Forum members.