



Drapers' Maylands Primary School

Parent Forum Meeting Minutes

2pm, Monday 5th March 2018

Attendees: Trudy Spillane (TPS); Tom Harris (TH); Laura Gatdula (LG); Melanie Pracy (MP); Michelle Sadiku (MS)

Apologies: Tracey Rusz; Shanna Higgins, Maria Jones

1. Introduction and Changes to the Parents Forum:

Welcome to new member Michelle Sadiku, representing Fox Class. Shanna Higgins and Carla Colasanti have stepped down. Thank you to both for their support, particularly Carla for taking the Chair since the Parent Forum began.

Parent Forum members:

Fox Class- **Michelle Sadiku** (*taking over from Tracey Rusz*)

Badger Class- **Maria Jones** (*changed from Hedgehog*)

Squirrel Class- **Darshan Rehal** (*taking over from Shanna Higgins*)

Rabbit Class- **Melanie Pracy**

Hedgehog Class- **Cally Jones** (*taking over from Maria Jones*)

Dormouse Class- **Laura Gatdula**

2. School Council representatives

Mrs Porter accompanied the School Council representatives to share their role and actions with the Parent Forum:

- Questionnaire for Right Respecting School Status were given out by the SC. Examples of the articles used in school were given by the children
- Equality Action Plan. Children gave examples of what equality means, including: Certificates are given fairly and Golden Pencils, it doesn't matter what colour your eyes and hair are, everyone is equal.
- One member of the SC would like to ask the classes about the school dinners and after lunch in the playground.

The Chair of Governors asked 'Do the teachers listen to the school council?' Answer was yes by SC members.

Mrs Porter asked 'If you told the school that children didn't like one of the meals, would they change it?' Answer was yes from all members of the SC.

Action: None

3. Supporting the school. How are parents and carers able to get involved? How will we create a stronger community?

Discussion around what is in place and what could be put in place to make our community stronger. Isolated parents may need support and as a growing school we will have many new parents and carers.

More helpers are needed in school and this was discussed

TH asked whether parents' Facebook and school's official Facebook page could be confused. Parents thought not as parents FB is invitation and has conversations about reminders and lost uniform rather than posts.

Action: Promote coffee mornings for Parent Forum on parents FB and save as 'events' – LG

Post on parents' FB for helpers in school- LG

Parents Forum badges for members so that they can be easily identified- TS

There was very little interest received for the Craft Fair before Easter and so the parents/ friends with items for sale will be invited to the Fun Day for MAT schools at Drapers' Pyrgo on Wednesday 20th June at 3pm. More details to follow from FODS.

TS explained that three workshops have been cancelled due to lack of interest from parents and carers. Although the school has previously offered afternoon workshops and evening workshops there has been concern that it is impossible to suit everyone. The workshops have been advertised twice in flyers, on the website, Facebook and via ParentMail email.

LG asked whether a sheet to update contact information should be sent out. TS said that this had been completed during the Autumn Term and there had been complaints that parents were being asked more than once for the same information.

Action: Note in Home-School Communication book for parents and carers to check email-staff

TH asked whether a 'test email' could be sent to check that parents' details were up to date and that messages could be received.

Working parents are not available before and after school and so LG suggested emails could be shared for representatives to the parent forum.

Action: Send out test email from school office. Emails for members included in minutes-TS

Parent Forum members to gather support for workshops by asking directly before and after school. MP/ MS/ LG

School Office to provide sign-up lists before each workshop – PG

Information for Nick Butterworth visit on Facebook –TS

Commemoration Day is 28th March at 2pm. Invites will be sent home from children the week before the date. The numbers are limited so TS has requested only one adult per child please.

Action: Post on parents' FB with a Save the Date- MS

Calendar of Summer Term events to be sent to parent forum/ via email to parents and carers-TS

Coffee mornings were discussed. TS suggested starting at 8.30am with children accompanying parents into the hall. No hot drinks will be served until 8.45 for health and safety reasons.

Action: Start time changed on communication- MS

TS asked whether there were any ideas for making Maylands more a part of the established community. LG suggested groups, such as the knitting group at the church hall.

Action: Parent Forum members to gather any information from parents/ carers/ local community with suggested groups

4. Next meeting:

Summer Term- tbc

Emails addresses of Forum members:

Michelle Sadiku (Fox Class) Michelle.e.Sadiku@outlook.com

Melanie Pracy (Rabbit Class) Munchkin346.mp@gmail.com

Laura Gatdula (Dormouse Class) lauragatdula@gmail.com