



# THE ECCLESBOURNE SCHOOL

PARENTS, STAFF & FRIENDS ASSOCIATION

Registered Charity No: 1047233

Chair: Jacqui Davis

Secretary: Liz Page

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INVESTOR IN PEOPLE



## Minutes of Meeting on Tuesday 27<sup>th</sup> February, 2018

**1. Present:** Jacqui Davis, Jenny Price, Clarissa Ourabi, Martin Boyce, Natalie Hickman, Kathryn Chapman, Jane Arnold, Lisa Kamen, Tanya Spilsbury.

**Apologies:** Liz Page, Emma Smith, Gail Mann, Emma Stott, Penny Bamber, Pete Heath.

**2. Previous Minutes:** Accepted.

**3. Matters Arising:** None

### 4. Future Events:

**4.1: Year 9 BECU Parents Evening – Wednesday 11<sup>th</sup> April.**

4.30 – 5.45pm

5.45 – 7.00pm

**\*\*RESCHEDULED DUE TO SNOW DAY\*\***

**4.2: 60<sup>th</sup> Anniversary Ball - Saturday 10<sup>th</sup> March 2018, Pride Park.**

All organised and ready to go by the Ball Committee. **Natalie** to do table plan. There was a suggestion to display how the extra money raised in the 60<sup>th</sup> year will be used. **Clarissa** to investigate. **Martin** to make some simple flyers raising awareness of EasyFundraising.com to put on the tables at the ball and Quiz and chips.

**4.3: Year 8 BCLR Parents Evening – Tuesday 13<sup>th</sup> March.**

4.30 – 5.45pm

**Gail Mann + Jane Arnold**

5.45 – 7.00pm

**Liz P + Jacqui**

**4.4: Year 8 ENUS Parents Evening – Monday 19<sup>th</sup> March.**

4.30 – 5.45pm

**Liz P + Kathryn**

5.45 – 7.00pm

**Emma Smith + Sandy**

**4.5: Spring Music Concert – Thursday 22<sup>nd</sup> March, New Theatre.**

Bar set up 3pm - **Liz and Clarissa.**

Bar 6.30 to 10pm – **Clarissa, Jacqui, Natalie, Stella, Kathryn**

**Tanya** to sell raffle tickets for the 60<sup>th</sup> Anniversary diamond necklace. No other raffle needed.

#### **4.6: Quiz and Chips – Friday 20<sup>th</sup> April.**

Starting ticket sales this week in order to finish before the Easter holidays. **Tanya** to create letter and order form and send out via PSFA e-mail list and ParentPay. **Jacqui** to post link on Facebook. Tickets to be £8.50. Completed forms to be left at the main reception instead of the PSFA post box to allow easier collection for Natalie and Emma. Complimentary snacks to be provided initially as before, but tops ups will be sold at the bar at 50p/pot.

### **5. Treasurer's Report:**

The annual review to the Charity Commission is due to be submitted. There are currently 5 trustees – James McNamara, Martin Boyce, Liz Page, Tanya Spilsbury and Karen Lawley. It was decided to replace Karen with Jacqui. **Martin** to make the alteration and submit the review.

A cheque was received from Easyfundraising.com for £31.60.

Current situation	-	Cash in bank:	£3,770.31
		Cash in hand:	£831.79
		Stock:	£253.49
Bids Paid -		Hockey masks	£268.00
		Rocket Car project	£480.00
		Merit Rewards	£500.00
		Raffle ticket books	£9.00
		Duffield Carnival Association annual fee	£9.00

### **6. Review of past events:**

**6.1: Year 11 parents evening** - £71.23 profit from the 50:50 raffle.

**6.2: 60<sup>th</sup> Anniversary film night** - Low attendance with £2.25 profit from drinks. As the later start time still didn't attract a larger audience, the next film date will be changed to 3.40 - 6.00pm Monday 19<sup>th</sup> March to combine with the school Film Club.

**6.3: Starts in Your Eyes** – Great evening making £122.34 from the bar. This was lower than in previous years, probably due to there being no interval.

**6.4: Year 9 RSLN parents evening** - £28.50 profit from the 50:50 raffle. This is an unusually low amount, but was explained by the 60<sup>th</sup> anniversary diamond necklace raffle tickets also being sold.

**7. Bids:**

£400 to buy text books and educational resources for the Business and Vocational Studies Department. PSFA to fund full amount.

£300 to buy merit ties for the pupils taking part in the mock trials. PSFA to fund full amount.

**8. AOB:**

The 60<sup>th</sup> Anniversary diamond necklace being used as a raffle prize was obtained for a reduced price of £200. Raffle tickets are being sold for £2.00 at events throughout the year, eg the spring music concert, and will be drawn at the 60<sup>th</sup> summer event in July. 100 tickets need to be sold to break even. Approximately 50 raffle tickets have been sold so far at the year 9 RSLN parents evening.

**Next meeting:** Tuesday 20<sup>th</sup> March, 7.30pm in the library.