



THE ECCLESBOURNE SCHOOL

PARENTS, STAFF & FRIENDS ASSOCIATION

Registered Charity No: 1047233

Chair: Jacqui Davis

Secretary: Liz Page

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INVESTOR IN PEOPLE



Minutes of Meeting on Tuesday 9th October, 2018

1. Present: Jacqui Davis, Jenny Price, Clarissa Ourabi, Martin Boyce, Kathryn Chapman, Tanya Spilsbury, Jenny Kennedy, Jane Arnold, Gail Mann, Miranda Mills, Emma Smith, Pete Heath.

Apologies: Liz Page, Jane Arnold, Natalie Hickman, Lisa Kamen, Sandy Cawley.

2. Previous Minutes: September's minutes accepted.

3. Matters Arising:

3.1: 2019 Ball – A 200 place room at Pride Park has been booked for Saturday 23rd March. It will be a social event rather than a fund raiser, with a meal, raffle and band. The cost per head is £40 - £36 for the meal and £4 each to cover the band, decorations, raffle prizes etc. Tickets are to be sold at £45 making a profit of £5 each. If ticket demand is over 200 there is an option of hiring the 300 seat room instead. Payment and menu choice to be made when the tickets are bought (as in the Quiz and Chips) to reduce workload. **Clarissa** to put out a letter through ParentPay, **Jacqui** to publicise on Facebook, **Tanya** to publicise at the Quiz and Chips and confirm the date with the band Littlefield.

3.2: Xmas night out – Friday the 14th of December at the White Hart, Duffield. **Jacqui** to book a table.

3.3: PSFA / Foundation Merger – Ongoing. Ken Raynor is looking at their constitution. A copy of the PSFA's constitution has been sent to the Foundation.

4. Treasurer's Report:

Current situation -	Cash in bank:	£3,683.38
	Cash in hand:	£0
	Stock:	£633.62 less AGM costs

Bids Paid -	ThinkForTheFuture PDC lectures	£1,800.00
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5. Review of past events:

5.1: PSFA AGM ("Meet the Head") – The AGM was not attended by many people and possible reasons were discussed. It was generally thought to be at a busy time of the year when many information evenings were held in school. Also, people

may be reluctant to attend in case they are pressured to become involved, or the “PSFA AGM” might have an image problem. In reality it’s a social event with a brief annual review of the PSFA, the election of the PSFA committee, and the Headteacher’s summary of the previous year. Naming it “Meet the Head” resulted in two new attendees. It was proposed that next time the AGM could be held at the end of the year in July, with an increase review of where the funds were spent.

6. Bids:

Anti-bullying ambassador training for 16 x Year 11 students and 2 staff from the Princess Diana Trust - £220.

Merit ties for the Music Department - £300

Chelsea’s Choice PDC lecture - £537.50

PSFA to fund full amount of all.

7. Future Events:

7.1 Year 13 Parents Evening – Thursday 18th October.

4.30 – 5.45pm

Kathryn Chapman + Lisa Kamen

5.45 – 7.00pm

Sandy Cawley + Miranda Mills

7.2: Quiz and Chips – Friday 19th October.

Tickets have sold out fast. 32 tables agreed with a waiting list of 7 more. George’s are booked. The 4 extra tables will mean collecting glasses and delivering food to tables will be more difficult. Plastic glasses for beer are therefore to be used, with glass refillable beer jugs and wine glasses. Tables to collect their own fish and chips. It was initially considered if Quiz and Chips could move to the New English Theatre or the Old Hall. This was decided to be too impractical in terms of moving furniture. It was then discussed if the additional 7 tables could be located in the other half of the refectory. This was also dismissed as George’s would struggle with the extra numbers, it would impact on bar layout and queues, and opening the partition would change the acoustics (which already can be an issue to hear questions at the back). Drinks, snacks and condiments have been sorted by Pete. Rachel Abbot organising condiments. Emma and Nat organising table layouts. Jacqui arranging raffle and prizes.

Bar set up 3pm - Liz and Clarissa.

Bar 6.00 to 10pm – Jacqui, Jenny Kennedy, Sandy, Tanya, Pete & Caine.

Raffle on door – Tanya + Jane

Markers for quiz – Oli Marvel + 5 friends

Washing up – Jacqui, Jenny P, Kathryn, +3

7.3 Year 7 Parents Evening (BCLR) – Tuesday 13th October.

4.30 – 5.45pm

Kathryn Chapman + Tanya Spilsbury

5.45 – 7.00pm

Emma Smith + Jacqui Davis

7.4 Year 7 Parents Evening (ENUS) – Monday 19th October.

4.30 – 5.45pm

Kathryn Chapman + 1

5.45 – 7.00pm

Gail Mann + Jenny Price

7.5 Nearly New Sale – Tuesday 6th November, Library.

Kathryn, Esther and Jacqui to run. Martin to provide the price list and float. Tanya to publicise and request donations.

8. AOB:

It is important when sending out blanket PSFA emails that the PSFA distribution lists are sent as “bcc” and not as recipients. This is a requirement of GDPR, and will ensure that each recipient sees their e-mail address only and not all PSFA members. Jacqui asked if there was an IT solution to this. Pete thought there wasn't using Gmail but would look into Mailchimp as an alternative. Clarissa to discuss with the Ecclesbourne IT department.

Miranda asked about a contingency plan if school funding central was changed. Clarissa said this would be a school issue, and wasn't a concern of the PSFA which is seen as a fund to enhance the school only.

The role of Alumni in terms of providing funds, skills and work experience placements was also raised. There is currently no official Ecclesbourne Alumni body. It has been discussed recently in various meetings, especially following the school's 60th Anniversary, and the potential for such is recognised.

Miranda also asked, as “Service” is in the school motto, how parents are encouraged to, or could offer their services to the school. Clarissa said the Careers Department do currently ask parents if they can offer any work experience opportunities.

Next meeting: Tuesday 6th November, 7.30pm in the library.