



# THE ECCLESBOURNE SCHOOL

*'Learning Together For The Future'*

Head Teacher  
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INVESTORS  
IN PEOPLE | Silver



August 2019

## **Wednesday 4<sup>th</sup> September- Year 12 Induction and Year 13 return to A-level study**

Dear Parent/Carer,

I would like to extend my congratulations to all our students on their recent excellent results and welcome everyone back to commence the next stage of their learning with us on Wednesday 4<sup>th</sup> September.

Life in Ecclesbourne Sixth Form is exceptionally enriching and rewarding and we are about to embark on a really exciting chapter in your child's life together. We know from experience that we do the best job of supporting our students when we work closely in partnership with you as parents and carers. This letter highlights some areas of importance ahead of the next academic year.

Sixth formers are leaders of the school community. Therefore, Year 12 and 13 are expected to exhibit the highest standards of application, uniform, conduct, punctuality and attendance.

### **Uniform**

At the start of this calendar year, we embarked on a period of consultation with our students, parents and staff to ensure that our Sixth Form uniform remains appropriate for a professional, working environment. Only slight changes were made to our dress code, for reference, our new dress code is attached to this letter. I would recommend that if you are unsure about an item of your son / daughter's uniform you should retain the receipts. If we do notice an issue with your son / daughter's uniform, we aim to contact you as soon as possible. We would appreciate your support to ensure that any issues are resolved within seven days.

### **Punctuality**

Ecclesbourne Sixth Form students are punctual and arrive promptly before 9.00am each day. Should your son / daughter be late to school with a valid reason, we ask that you contact Sixth Form Office before 11.00am on the day in question. Any student that arrives late without a valid reason will be assigned community service. Text messages will be sent automatically to inform you.

### **Attendance**

Sixth formers are expected to attend all of their lessons and remain on site for the duration of the school day, apart from break time and lunch time. Sixth formers are permitted to leave school slightly earlier at 3:30pm (if they do not have a lesson). If your son / daughter is unwell and cannot make it into school please contact the school (01332 840645) on the morning of the first day of absence. I would also like to take this opportunity to remind you that driving lessons are not permitted in /school hours.

### **Year 12 Induction and Year 13 return to study**

On Wednesday 4<sup>th</sup> September, Year 13 students should go straight to their tutor rooms. If necessary, Year 13 students should have their completed 'Subject Drop' form with them. **Year 13 students can only cease the study of a subject with signed permission from their parents / carers.**

All Year 12 students will make their way directly to the Theatre. Every Year 12 student will have the opportunity to discuss timetable changes with a member of the Sixth Form Office team during induction day. We do all we can to allow students with the requisite entry requirements to study their chosen subjects. It is anticipated that the vast majority of Year 12 students will start their studies on Thursday 5<sup>th</sup> September.

### **Prize Day**

Finally, I would like to remind you that Prize Day is scheduled for Friday 27<sup>th</sup> September. Prize Day is the highlight of the school year and is our opportunity to reward and celebrate student achievement. **All sixth form students are expected to attend** this important event. Students are expected to arrive at school for 7:00pm and in recognition of this they will be allowed home early from school on the day and will not be expected in school for the afternoon session.

On behalf of the Sixth Form Office Team I would like to wish you all the best for the coming academic year and reassure you that we are here to help now and throughout your child's time with us.

Should you wish to discuss any element within this letter please do not hesitate to get in touch with me via the school contact details.

Yours faithfully,



Simon Carnwell  
Assistant Headteacher (Head of Sixth Form)  
The Ecclesbourne School

# **Sixth Form Uniform**

## ***Guiding Principle***

**TO BE A PART OF THE SCHOOL BUT APART FROM IT.**

**The dress code for sixth formers ensures that uniform is suitable for a working environment. At all times sixth form students should be conscious of their position as leading students in the school; their dress and conduct should reflect this at all times. Students are expected to adhere to the uniform policy both inside and outside of school premises, including during their journey to and from school.**

### **1. A smart two-piece navy or dark grey /charcoal plain suit**

- Trousersuit - the trousers must match the jacket and be suitable for a professional 'business like' setting.
- Skirt suit - the skirt must match the jacket and be an appropriate length for a working environment.

### **2. Shirts and blouses**

- A plain white or pale blue cotton shirt or blouse with sleeves and a collar.
- All male students are expected to wear a school tie which can be purchased from the school shop.
- Holders of a 'School Colours Tie' are entitled to wear their distinctive tie featuring the school crest.
- For female students the wearing of a school or 'colours' tie is optional.

### **3. Jumpers and cardigans**

- A plain, knitted jumper or a cardigan in navy, grey or burgundy.
- A jumper or cardigan is not a substitute for a jacket.
- Jumpers that hide the collar of the shirt/ blouse are not permitted.
- No hoodies, 'oversized' jumpers or large logos are permitted.

### **4. Footwear**

- Shoes should be flat to low heel in plain black, dark brown or navy blue.
- Stiletto/fine-point, backless shoes, heels and boots are not to be worn in school.
- Trainers or pumps are not permitted
- Socks should be plain black, brown, navy, grey or burgundy.

### **5. Jewellery and make-up**

- Make-up should not be excessive.
- Jewellery should be discreet and unobtrusive. Body piercing is not permitted; however one pair of small ear rings are acceptable.

### **6. Outside coats and scarves**

- No particular style is specified but a plain coat is recommended. Coats must be big enough to wear on top of the suit and are not to be worn instead of a suit jacket.
- Coats may be worn to travel to and from school and when in transit between one school building and another. No outdoor coats or scarves may be worn in classrooms.

## 7. Hair

- Haircuts should not be 'extreme' in style and hair dye should be in keeping with natural shades. Both hairstyle and colour should be suitable for a professional working environment.
- Should students choose inappropriate patterns, colours or styles the school reserves the right to ask a student to modify his/her hair.

8. No underwear should be visible.

### House-branded Clothing

Only House Captains are permitted to wear house branded clothing. Some House Captains will want to support their house by wearing official house branded garments for House events, such as T-shirts and 'hoodies'. Such garments should only be worn for the duration of the House event itself. They must be removed when the house event has finished. Students are not permitted to wear a house branded garment at any other time during the school day.

### Summer Dress Code

The summer dress code season starts for the whole school on the first Monday back to school following Year 12 study leave in May / June.

For Sixth Formers:

- Jackets do not have to be worn.
- Ties do not have to be worn.

#### Please Note:

Decisions regarding whether an item of a student's uniform is in line with the uniform policy will be made by the Sixth Form Office. If in any doubt, please keep all receipts and tags on items so that they can be returned if necessary.

If a student's uniform is not in line with the policy, the student will be notified and parent or guardian will be contacted by the school office. Uniform should then be rectified within 7 days. A student may be offered spare uniform during this period and if no suitable uniform is available, they may be sent home. Upon return to school, the student will be expected to have uniform in keeping with the policy of the Sixth Form.

Thank you in advance for your support.