



**THE ECCLESBOURNE SCHOOL**

**ADMISSION APPEAL HEARINGS 2019**

Parents, unable to obtain a place at the school of their choice, have the right to appeal against the decision to an appeal panel independent of the school and the Local Authority. Parents wishing to appeal must set out their grounds for appeal, in writing, which can be made online at [www.derbyshire.gov.uk/admissions@derbyshire.gov.uk](http://www.derbyshire.gov.uk/admissions@derbyshire.gov.uk) or by calling 01629 537499.

The closing date for appeals for decisions notified on 1<sup>st</sup> March 2019 will be 29<sup>th</sup> March 2019. Appeals received by 29<sup>th</sup> March 2019 will then be heard by 17<sup>th</sup> June 2019.

Appellants will receive at least 10 school days' notice of the appeal hearing. Unless the appellant agrees to waive their 10 school days' notice to have the appeal heard sooner.

The Appeals Clerk will send the school case to appellants at least five school days prior to the date of the hearing (unless the 10 school days' notice has been waived)

The deadline for appellants wishing to submit additional evidence is three clear school days prior to the date of the hearing.

The Appeals Clerk will ensure that decision letters are sent within five school days of the hearing, wherever possible.

**In-Year Admissions**

For applications for In-Year Admissions, appeals will be heard within 30 school days of the appeal being lodged.

**Sixth Form Admissions**

Where the offer of a place would have been conditional upon exam results, appeals will be heard within 30 school days of confirmation of those results.

Where the offer of a place would not have been conditional upon exam results, appeals will be heard within 40 school days of the deadline for lodging appeals.