

Nomination of the person who will take the minutes: teachers were nominated (J. Jannis).

	DISCUSSION	CONCLUSION	FOLLOW-UP	WHO	DEADLINE
1.	Approval of the agenda	The agenda was approved.			
2.	Approval of the minutes of the previous meeting Teachers are cleaned must be replaced by cleared.	The minutes were approved.		All	
3.	<p><u>Management:</u> Safety and security update.</p> <p><u>Buildings:</u></p> <ul style="list-style-type: none"> <li>• Secondary: Courtyards have been emptied to repair the sewerage.</li> <li>• Labs of the secondary: In January they will be demolished. Temporary containers will be placed near the building before December 10<sup>th</sup>.</li> <li>• Electronic locks: Will be installed in the last week of January. Every staff member will have his own key-card with personal access to specific doors.</li> <li>• New printers were delivered this week and are configured now.</li> <li>• The management has provided a budget for new Safety measures. This includes new signing around the site. Also the alarm system will be upgraded after a study by Tractebel.</li> <li>• Fire prevention: Ansul is contracted to do all the necessary works on site. This will take up to 2 years to complete.</li> <li>• The new coat hooks will be installed before Christmas.</li> <li>• The canteen will be renovated during the Christmas holiday.</li> </ul>		<p>Rebuild will start in April.</p> <p>In the future this card can function as copy-card and canteen card as well.</p>		

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	<p><u>Security:</u></p> <ul style="list-style-type: none"> <li>In the future parents will also have to register at the gate to visit the school outside the normal hours (morning and evening).</li> <li>Companies that work on site must provide details about their workers to have them cleared by the commission.</li> <li>The works on the gate will be finished before November 10<sup>th</sup>. Cameras will be hung up in the future.</li> <li>This does not mean that all gates will open in the morning and evening because there needs to be security present at all time.</li> <li>Recommendations made by the commission are finished, they will be implemented bit by bit. Shortages will not be spread for safety reasons.</li> </ul>		With the key-card this might be possible in the future.		
4. Parents	<p>The PA had a meeting with Mr. Frankefort:</p> <ul style="list-style-type: none"> <li>Problems with the toilets are all resolved now.</li> <li>Hairdryers will be installed for next year</li> <li>Positive effects of the call for a healthy lifestyle are paying off. The healthy snack each day is a good initiative.</li> <li>If the secondary students help the PA wants to organise a new fruit day.</li> </ul>		Contact students to help with the fruit day.		Sept. 2017
5. Teachers	<p>Registration of students in SMS in the gym or the pool:</p> <ul style="list-style-type: none"> <li>Ipads are provided for all gym teachers.</li> <li>Wifi needs to be provided in the gym and the pool.</li> </ul> <p>Bad odour in the staircase (left side of the building):</p> <ul style="list-style-type: none"> <li>Workmen will have a look at this.</li> <li>The fact remains that the pipes are outdated and that gives a certain smell.</li> </ul>				

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<p>Garbage that lays around on the sports field after lunch:</p> <ul style="list-style-type: none"> <li>• Students must throw their garbage in the bins.</li> <li>• Students must be made conscious that they should clean the playground.</li> <li>• The management is looking to expand the number of bins. The moment there is a sufficient amount of bins then we can start a project to reduce the garbage.</li> <li>• We would like the students to participate and to take their responsibility.</li> <li>• There are some small projects already and they can continue in the future.</li> </ul> <p>Hedge between the playground and the grass field in the Primary:</p> <ul style="list-style-type: none"> <li>• For safety reasons it would be better to put the hedge between the grass field and the road.</li> <li>• A company is contracted to execute the major maintenance works on site together with all the major works.</li> </ul> <p>Bus:</p> <ul style="list-style-type: none"> <li>• The PA will talk with the responsible of the busses to ask not to sell fussy drinks and candy since it is not compatible with our healthy lifestyle.</li> </ul> <p>Vending machines in the canteen:</p> <ul style="list-style-type: none"> <li>• Primary children are not allowed to use them. But do we let the parents decide whether their kids can use them or not?</li> <li>• This will be asked at the meeting of the canteen comity next week.</li> </ul>				