



## MINUTES of Health and Safety Committee meeting

J. Jannis will take minutes again.

	DISCUSSION	CONCLUSION	FOLLOW-UP	WHO	DEADLINE
1.	Approval of the agenda	The agenda was approved.			
2.	Approval of the minutes of the previous meeting	The minutes were approved.		All	
3.	<p><u>Management:</u> Safety and security update.</p> <p><u>Buildings:</u> Secondary:</p> <ul style="list-style-type: none"> <li>Sewage works are done on the courtyard and the now have to be refurbished. A workgroup with students will be made to present some ideas. Regie is asked to contribute. Tinne would like to have one quite one and one more active one.</li> <li>Labs of the secondary: The contractor is on schedule. New furniture is installed now. The new floor has been installed. Approximately the third week of April teachers will move again. New boards need to be installed but they are quite expensive. We are looking for the option to rent them.</li> </ul> <p>Whole school:</p> <ul style="list-style-type: none"> <li>Electronic locks: Because of the delay with the Regie (Head of the Regie is no longer in position as from April 1<sup>st</sup>) the new locks have not been installed yet. The main doors of the buildings need some new hardware (magnets) to be able to lock them. These magnets need to be able to communicate with the key-</li> </ul>		May-June	Miss Van Opstal	
				Mr. Frankefort	

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<p>card system. The system can be remotely controlled during some periods during the day (morning and evening). Very complex work has been done by Dries and Pascal. For the PA office we need to install a bel or give parents a key-card with access to the Primary building.</p> <ul style="list-style-type: none"> <li>• At this moment everyone driving a car with a sticker can enter the site. In the future everyone will have an id card of the school.</li> <li>• New printers are all installed and fewer paper is used now.</li> <li>• Alarm system: Delay because there is no successor for the head of the Regie yet.</li> <li>• Ansul: Working on phase 1 to draw everything that needs to be in place. Afterwards they will look what we are missing and recommend adjustments.</li> <li>• Toilets: All toilets are provided with new soap, paper and towel dispensers. Every classroom will get a soap dispenser and a towel in the near future.</li> <li>• Waste policy: New waste bins are delivered. Students and ambassadors are working in a project to introduce them to all of the students. Teachers will work with students to inform them about the consequences.</li> </ul>				<p>Should be installed by September 1<sup>st</sup> or earlier.</p>

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<p>Canteen:</p> <ul style="list-style-type: none"><li>• Ceiling panels canteen: We have had some problems with the glue on the ceiling panels. Mechanical fixation is done now.</li></ul>				
<p>Security</p> <ul style="list-style-type: none"><li>• Security: 24/7 security is installed. During school time 3 guards are present on site. During the night we have a guard with a dog.</li><li>• Screening external companies is still going on; everyone needs to be on the list (also people who do replacements).</li><li>• 24/7 protection is done.</li><li>• We are working on the 2<sup>nd</sup> barrier for the key-card system.</li><li>• School busses: The PA asks what they can do concerning the school busses. Rules about the school busses are written down. Is it safe for kids to walk outside?</li></ul>				
<p>Pool/gym:</p> <ul style="list-style-type: none"><li>• Hairdryers are installed in the pool.</li></ul>				

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	<ul style="list-style-type: none"> <li>• Wi-Fi for teachers in the gym: We are still waiting for Telenet.</li> </ul> <p>Primary:</p> <ul style="list-style-type: none"> <li>• Replace the hedge. Has to be payed by the Regie.</li> </ul> <p>Nursery:</p> <ul style="list-style-type: none"> <li>• Regie has a delay. Publication will be done beginning of April. This means that the contractor can be selected end of May. At this moment it is 75 percent sure that the works can start this year, but it depends on the administration in Brussels. We have a good cooperation with the Regie.</li> </ul>				
4. Parents	<p>Safety on the road:</p> <ul style="list-style-type: none"> <li>• Parents drive to fast and students cross the road wherever they want and don't use the zebra crossing. Can we provide extra crossings?</li> <li>• The zebra crossings will be repainted after the Easter holiday. Maybe we can close the holes in the fence.</li> <li>• Speed bumps are not possible. We could install a screen with a smiley and install extra signs on the road.</li> </ul> <p>Main entrance:</p>				

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<ul style="list-style-type: none"> <li>• Some kids wait outside school, even primary kids. This is a dangerous situation. The Garderie is open to help in this situation.</li> <li>• It is difficult for us to do something about it. We could communicate to the parents that there is a possibility for their kids to stay in the garderie.</li> <li>• The garderie will communicate this to the parents and the school will support this.</li> <li>• The supervising teacher can bring them to the garderie.</li> </ul>				
<p>Forest:</p> <ul style="list-style-type: none"> <li>• Who cleans up the forest after a storm? The teachers will supervise this and inform Myriam.</li> </ul>				
<p>Water fountain Secondary:</p> <ul style="list-style-type: none"> <li>• Is it possible to integrate it in the school courtyards?</li> </ul>		<p>Integrate this in the project with the students.</p>		
<p>Opening hours of the gates:</p> <ul style="list-style-type: none"> <li>• If there is a problem parents have to mail Maurice and Brian.</li> </ul>				
<p>Grieve and loss:</p> <ul style="list-style-type: none"> <li>• There is counselling to assist students with grieve and loss. The teacher does not have to don't feel comfortable to do it. The family can be involved.</li> </ul>				
<p>Safety policy on Facebook:</p>				



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	<ul style="list-style-type: none"> <li>• There is a list of children who aren't allowed on pictures on Facebook. If parents send a mail we can add students to the list.</li> <li>• For the brochure we assume that they are allowed, if not parents have to send an email.</li> <li>• The biggest objection is when the name and face is online.</li> </ul> <p>Fruit:</p> <ul style="list-style-type: none"> <li>• Fruit is available on Wednesday in the canteen.</li> </ul>				
5. Teachers	<p>Fruit:</p> <ul style="list-style-type: none"> <li>• Can we provide fruit for the teachers during class councils?</li> </ul>				