

November 2016

## **CONSULTATION ON PROPOSED ADMISSION ARRANGEMENTS FOR 2018**

### **Introduction**

Goldington Academy commences its conversion to a secondary school starting in September 2017. The change is being implemented in phases. At the end of the current academic year students in year 8 will automatically continue into year 9 unless they decide to go to another school. September 2018 will be the last year in which year 5 pupils are admitted to the school. By September 2020 there will be five year groups in the school, academic years 7 to 11, with children aged from 11 to 16 years.

Consequently, current admission arrangements need to be revised and the Governing Body of Goldington Academy, the Admissions Authority for the school, is therefore consulting on the proposed admission arrangements for 2018, as set out on the following pages, in line with the Admissions Code of Practice. Consultation to change the admission arrangements for 2019 will take place at the appropriate time in 2017.

The six-week consultation will take place between Monday 7<sup>th</sup> November and Friday 16<sup>th</sup> December 2016. The Governing Body of Goldington Academy will consider all responses regarding the proposed admission arrangements before determining the final arrangements for 2018 by 28<sup>th</sup> February 2017.

**You can comment on the proposed Admission Arrangements by writing to:**

**Mrs. Justine Henderson**  
**Goldington Academy**  
**Haylands Way**  
**Bedford**  
**MK41 9BX**

**or by email to [feedback@goldington.bbvle.com](mailto:feedback@goldington.bbvle.com)**

**PLEASE NOTE ALL COMMENTS MUST BE RECEIVED AT  
THE SCHOOL BY 5.00PM ON 16 DECEMBER 2016**



## **GOLDINGTON ACADEMY PROPOSED ADMISSION ARRANGEMENTS 2018**

The Goldington Academy Governing Body has agreed to consult on the following proposed admission arrangements for 2018.

There will be admission points to the school in year 5 and year 7.

### **YEAR 5 ADMISSIONS**

The Published Admission Number (PAN) in YEAR 5 is 60

#### **Oversubscription criteria**

If fewer applications than the stated PAN are received all applicants will be admitted. If the school is oversubscribed, after the admission of pupils with a Statement of Special Educational Needs or Education Health and Care (EHC) plan, where the school is named in the statement or the plan, priority for admission will be given to those children who meet the criteria set out below, in order:

1. Looked After children or children who were previously looked after but immediately after being looked after became subject to an adoption, residence, or special guardianship order. Proof will be required (see notes a and b)
2. Children with siblings at the school (see note c)
3. Any Other Children

### **YEAR 7 ADMISSIONS**

The Published Admission Number (PAN) in YEAR 7 is 30

#### **Oversubscription criteria**

If fewer applications than the stated PAN are received all applicants will be admitted. If the school is oversubscribed, after the admission of pupils with a Statement of Special Educational Needs or Education Health and Care (EHC) plan, where the school is named in the statement or the plan, priority for admission will be given to those children who meet the criteria set out below, in order:

1. Looked After children or children who were previously looked after but immediately after being looked after became subject to an adoption, residence, or special guardianship order. Proof will be required (see notes a and b)
2. Children with siblings at the school (see note c)
3. Any Other Children

## **Tiebreaker:**

If applying these criteria results in there being more children within any of the above categories than the number of available places, the tie break will be the distance the pupil lives from the school with those living closer to the school receiving the higher priority. The distance will be measured in a straight line, using the Local Authority's computerised mapping system, from the address point of the pupil's home address to the school library. Priority will not be given within each criterion to children who meet other criteria. Where there is one remaining place available but the next measured distance is shared equally by more than one applicant, the place will be allocated by lot supervised by an independent person. Where there is one remaining place available and the next child to be considered for admission is one of a multiple birth group, all multiple birth siblings will be admitted even if this exceeds the PAN.

## **Admissions Process**

Normal admissions to Goldington Academy for year 5 and year 7 are arranged through the co-ordinated scheme operated by Bedford Borough Council and all applications must therefore be made to them on their standard application form, preferably online.

Parents not living in Bedford Borough should contact their own Local Authority for an application form.

Places are on an equal preference basis as explained in the Bedford Borough school transfer booklet in line with the Local Authority co-ordinated admissions process.

## **Appeals**

Parents who have not been allocated a place for their child will have the right of appeal to an independent panel. Details of how to exercise this right will be included in the notification letter from the local authority following either the coordinated admissions process or applications for casual admission.

## **Waiting list**

The school maintains a waiting list for admission into year 5 and year 7 until the end of the Autumn term in the year of entry. Children not offered a place are kept on the relevant waiting list which has been prioritised according to the oversubscription criteria. The waiting list will be re-prioritised according to the oversubscription criteria each time a child is added.

## **Casual Admissions**

Requests for admission into other year groups should be made to the Bedford Borough Council who, by agreement, manages these requests for admission on the school's behalf.

## **Admission Outside Normal Age Group**

In exceptional circumstances the Governing Body will consider agreeing to the admission of a child to a year group other than is applicable to their chronological age. This may be appropriate, for example, where premature birth has led to children falling into a year group other than would have been the case had they been carried to full term. Similarly, where decisions to allow out of age group education have been taken by previous schools it will normally be appropriate for children to remain with their established year group. Other circumstances will be considered on their merits and in all cases decisions will be taken in the best interests of the child. All such requests should be made directly to the school at the time of application including any supporting evidence. If they are made as part of the coordinated admissions process the application form should also be completed and submitted to the local authority. If the request is approved the application will be processed in the normal way. Applications outside that process will be considered as casual admissions.

If a request is denied a place may be offered in the age-appropriate year group

## Notes

- a. A 'looked after' child is a child who is (a) in the care of the local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see Section 22(1) of the Children Act 1989).
- b. A previously 'looked after' child is one who immediately after being 'looked after' became subject to an adoption, residence, or special guardianship order. An 'adoption order' is an order under section 46 of the Adoption and Children Act 2002. A 'residence order' is an order settling the arrangements to be made as to the person with whom the child is to live under section 8 of the Children Act 1989. Section 14A of the Children Act 1989 defines a 'special guardianship order' as an order appointing one or more individuals to be a child's special guardian (or special guardians).
- c. A sibling refers to a brother or sister, half-brother or sister, adopted brother or sister, step-brother or sister or the child of the parent/carer's partner, and in every case, the child should be living at the same address. The sibling must be in the school at the time of the application and be likely to remain in the school at the proposed date of admission.
- d. A pupil's home address will be regarded as the address of the parent / carer with parental responsibility with whom the child normally lives. This will not usually include grandparents, aunts or uncles. Where a child spends time with parents / carers at more than one address, the address used to allocate a school place will be the one at which the child spends the majority of the school week (Mondays to Fridays) including nights. If there is any query on the home address this will be checked against original official documentation e.g. council tax bill, a recent utility bill (gas, electricity or water), a rental agreement, child benefit annual statement or family tax credit information.
- e. Pupils who have a Statement of Special Education Needs or Education, Health and Care (EHC) plan are required to be admitted to the school which is named on the statement or plan, even if the school is full. Pupils identified for admission through the Fair Access Protocol will also be admitted even if the school is full.