Election of Chair and Vice Chair
Richard Holland nominated as Chair by George Munns seconded by Malcolm Green. Steve Killinger nominated as Vice-Chair by George Munns, seconded by Malcolm Green. All Governors voted in favour of appointing RH and SK – RH and SK accepted the roles.

Declaration of Business Interests - None declared.

Minutes of last meeting
Minutes of the meeting of 11 July 2017 were agreed and accepted and signed by RH.

Matters Arising
Uniform – GB said that in the main, parents had been fully supportive of the changes to uniform.

Routine Data Items – monthly - (Data Dashboards data pre-circulated)
- Pupil Numbers
- Attendance – GB said that attendance was very stable and the attendance of the Disadvantaged students had improved steadily throughout the year.
- Abusive Behaviour
- Exclusions – Over the last academic year, more students had been excluded, but for fewer days. More sanctions had been applied with a lower tolerance for low-level disruptive behaviour.
- Financial Position – Figures circulated for the year end August 2017. MB said that additional income of £80K had been received, mainly from accurate Pupil Premium, EHC and High Needs income. Additional expenditure of £158K had been incurred, including £70K on redundancy and an additional £25K in agency recruitment fees. Capital expenditure included £78K on the fence.

Routine Data Items – termly
Exam Results (SF and GR). SF said that the exam results had been excellent this year, particularly at KS4. Harlington had the highest KS4 results of all of the local Upper Schools. Slide presentation with more detailed analysis followed.

Pupil Premium (GR)
GR presented the review of Pupil Premium spending which included impact of the various interventions.

Policies and Procedures
- Governing Body Scheme of Delegation – draft document discussed. Discussion points to be incorporated into the draft – for review again next meeting
- Admissions Criteria – no changes. Governors agreed the criteria
- Special Educational Needs and Disability Policy – reflects the change in the Pastoral System from Houses to Year teams and that GB is the Acting SENDCO. Governors agreed the policy.
- Behaviour Policy – reflects the change to the behaviour points system, introduced at the end of the summer term. Governors agreed the policy.
- Dealing with Racist Incidents- GB suggested that the policy be re-drafted to include all forms of abusive incidents. Governors agreed to this approach. GB will bring the updated policy to
the next meeting

- **Exclusion Statement** – no changes. Governors agreed the document

**Strategic Items**

**HASMAT Update**
SK updated Governors about the recent HASMAT conference at Silsoe Lower School. Governors discussed some of the potential benefits of forming MAT including improving educational outcomes, retention of staff, effective sharing of practice, cost efficiencies and being part of a formal support network. Governors voted on two proposals and agreed unanimously (with no abstentions) to both proposals:

1. That RH signed the Memorandum of Understanding on behalf of the school to develop a proposal for an education partnership based on a MAT model.
2. That Harlington Upper School be a founder member of any agreed MAT proposal

**Action Plan (SF)**
The strategic intent 3 year plan was discussed. Detailed action plan (draft) to be available for detailed scrutiny at the November meeting