

15 October 2019

Dear Parent/Carer

Friday 18 October: 9am-2pm

As part of your child's additional GCSE Business qualification we require your child to attend a coursework session on Friday 18 October at Highcrest.

As you are aware the school is closed for an Inset day, however this is in addition to their normal studies and they will therefore be required to attend school from 9am to 2pm. They should report to the Sixth Form block at 9am.

The students are NOT required to wear uniform but will need to bring a packed lunch.

Any concerns, please do not hesitate to contact us.

Kind regards

Miss Noble/Mrs Herrington