

Our ref: GBK/app

4 December 2018

Dear Parent/Carer

End of Term Arrangements

This is to inform you that the last day of term, Wednesday 19 December 2018, will follow a different format to our normal school day. Pupils will be expected to arrive in the morning at the usual time and follow a normal three period morning until lunchtime, which will be from 12.10 – 12.40pm. Pupils will then be registered and dismissed by their Head of Learning at 1.00pm.

On payment of £1 (which will be donated to this year's chosen charity, The Horse Trust) pupils will be allowed to wear their own clothes. We are encouraging pupils to wear Christmas jumpers to get into the Christmas spirit. This is supposed to be a little bit of fun for the students. Students must ensure that their choice of clothes is appropriate and suitable for the weather conditions.

If parents cannot make suitable arrangements for their children in the afternoon, please inform the school as soon as possible.

Please also note that pupils return to school on Thursday 3 January 2019 at 8.20am and should be in their full school uniform.

May I take this opportunity to wish you a Happy Christmas and a peaceful New Year.

Yours sincerely

G D Burke
Principal