

14 February 2019

Dear Parent/Carer

Yr11 End of Year Trip to Thorpe Park
Date: Friday 5 April 2019

At the end of a busy and productive year we have decided to arrange a reward trip to Thorpe Park for your child on Friday 5 April 2019. This will be an opportunity for your child to have a fun day and relax before the summer exams. Your child will travel to the venue by coach leaving the school at 09:00 and returning at approximately 17:30.

The cost of the trip is **£18** and this covers the coach travel and the entrance fee to Thorpe Park. We are lucky enough to be able to take the whole year group this year.

Your child should bring packed lunch or money to buy lunch at Thorpe Park. If your child is entitled to a Free School Meal, a pack lunch will be provided. Please indicate on the reply slip attached. Students will be able to wear their own clothing. If students bring money or personal items with them on the trip, they do so at their own risk; the school takes no responsibility for the loss of, or damage to such items.

All reply slips and payments must be returned to the finance office by **Friday 8 March 2019** in a sealed envelope with the student's name, form, name and date of the trip written clearly on the front. Cheques should be made payable to 'The Highcrest Academy' and should have the name and form of the student, as well as the name and date of the trip printed clearly on the back. We would appreciate a prompt reply to ensure coach booking otherwise we may lose it.

I hope your child is able to attend and enjoy the trip, which they deserve for their efforts this year. If you have any questions, please don't hesitate to contact me.

Yours sincerely

Mr Garden
Head of Learning Year 11

Miss Wright
Year 11 Year Manager

PLEASE RETURN REPLY SLIP AND PAYMENT TO THE FINANCE OFFICE

BY FRIDAY 8 MARCH 2019

I have received the letter regarding the Yr11 trip to Thorpe Park on Friday 5 April 2019. I give permission for my son/daughter to attend this trip and enclose payment of £18

Cash

Cheque

I **agree** to my son/daughter receiving medication as instructed and any urgent dental, medical or surgical treatment, including anaesthetic or blood transfusion, as considered necessary by the medical authorities present. I understand the extent and limitations of the insurance cover provided.

I **confirm** that the medical information held at school is up to date. I will inform the Group Leader/Head Teacher as soon as possible of any change in the medical or other circumstances between now and the commencement of the journey.

I **acknowledge** the need for my son/daughter to behave responsibly. If your child has not been allowed to attend this trip because of poor behaviour, *the monies will not be refunded*

Name of Student _____ Tutor Group _____

Parent/Carer signature _____ Print Name _____

Contact Number in case of Emergency _____

Medical Concerns _____

My child is entitled to a Free School Meal: YES /NO (Please delete as appropriate)