

Wednesday 27 February 2019

Dear Parent/Carer

**Engineering Trip to Origin Doors and Windows - Cressex**

**Date: Friday 8 March 2019**

I am pleased to announce our Engineering trip to Origin Doors and Windows in Cressex on Friday 8 March 2019. The purpose of this trip is to view engineering processes in action. Students will take part in a tour of the engineering workshops, looking particularly at the computer controlled elements of the engineering process implemented in the production of mass produced and bespoke windows. Students will also take part in workshops which have been designed around providing answers to questions posed in their unit R115 implementation of control systems unit. Attendance at this half day session is vital to their performance in the unit work and I would ask that you promptly return the reply slip to conform your child's place on the trip.

There is no cost for this trip students will be expected to bring equipment to take notes on the processes they have seen and also will be expected to take part in a health and safety briefing before the tour.

Students will meet at school at 8:30am and will be taken by school mini bus to the site located in Cressex. Students will return to school at approximately 13:30 to attend the final lessons of the day and should be collected from school.

Students will need to wear school uniform and bring along a packed lunch. If your child is entitled to free school meals, please indicate on the reply slip attached. If students bring money or personal items with them on the trip, they do so at their own risk; the school takes no responsibility for the loss of, or damage to such items.

Yours sincerely

Mr Styles  
Trip Leader/Head of Design and Technology

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I confirm that my son or daughter is able/not able to attend the engineering trip on the Friday 8 March 2019

Student Name: \_\_\_\_\_ Tutor Group: \_\_\_\_\_

Parent/Carer Name: \_\_\_\_\_ Parent Signature: \_\_\_\_\_

My child is entitled to Free School Meals

Contact Numbers (On day of trip) \_\_\_\_\_