

7 March 2019

Dear Parent/Carer

### **Information Letter - Centre for Excellence in Modern Foreign Language Pedagogy (Teaching)**

We are delighted that Highcrest is one of only 45 schools taking part in a two-year project with the National Centre for Excellence in Language Pedagogy (teaching), which aims to improve language teaching and the uptake of Modern Foreign Languages at Key Stage 3 and 4.

#### **Purpose of the study**

The Centre aims to stimulate the use of research-informed teaching materials and methods in order to improve learners' foreign language abilities. As part of the project, we are using annotated videos of teaching practice to help with teacher training.

#### **What does this mean for your child?**

Thanks to the study, our French and Spanish teachers will receive continuous training from the Centre for Excellence. Highcrest will also be invited to take part in competitions such as The MFL Spelling Bee and The Stephen Spender Translation Competition.

As part of the project, teachers will be making and annotating video recordings of their teaching during regular classroom hours. The Centre would like to use some of these as illustrations of teaching practice on a publicly available online portal (VEO). While the pupils are not the focus of these videos, it is possible that your child may appear in the background, so long as we have received video consent from you.

#### **Your child's data**

For information about General Data Protection Regulation (GDPR) please follow the link [https://www.york.ac.uk/education/research/gdpr\\_information/](https://www.york.ac.uk/education/research/gdpr_information/)

Information will be treated confidentially and shared on a need-to-know basis only. Highcrest and The University of York are committed to the principle of data protection and will collect the minimum amount of data necessary for the project. In addition, we will anonymise or pseudonymise data wherever possible.

All videos will be made available to centre members and participating teachers on the VEO platform. Some examples will be made publicly available on the Centre's Resource portal.

#### **Questions or concerns**

If you have any questions or concerns about how your child's data is being processed, please feel free to contact me.

Thank you for taking the time to read this information.

Yours sincerely

**Miss A Innes**  
Head of MFL