

10 May 2019

Dear Parent/Carer

As exam season for external exams starts next week, I would like to take this opportunity to clarify our expectations for Year 12 students.

There is no study leave for students in Year 12, however, if they have an afternoon exam they are permitted to study at home in the morning.

If your son/daughter has a morning exam, they will need to be in the canteen to register and for briefing at 8.30am. If they have an afternoon exam, they will need to be in the canteen to register for their exam briefing at 12.45pm. They will need to ensure they have all the necessary equipment and that phones and smart watches are removed.

Some subjects have chosen to sit students for internal exams; these will happen between 1-5 July, and it is imperative that your child passes these to remain on their courses.

In order to progress to Year 13, your child will need to gain at least a D grade in their exams for each subject, or a Pass at Level 3 BTEC. If your child is currently completing Level 2 qualifications and would like to be considered for Level 3 courses next year, they will need merits in their Level 2s.

Could I also remind you that work experience week will take place 8-12 July and students need to bring in any outstanding forms as soon as possible.

If you have any questions, please do not hesitate to get in contact.

I wish your son/daughter all the best in their forthcoming exams.

Yours sincerely

Mrs Anna Bannister

Head of Sixth Form