

Hobbayne Primary School

Greenford Avenue, Hanwell, London W7 1HA

Headteacher: Mrs S Yoosuf

Deputy Headteacher: Mrs M Barnes

Deputy Headteacher: Ms I Tolan

Tel: 020 8567 6271 Email: admin@hobbayne.ealing.sch.uk Website: www.hobbayne.net



12th September 2018

Dear Parents & Carers,

Attendance in Years 5 and 6

One of our aims is to ensure that all pupils in the school attain a **minimum 96%** attendance rate during the school year. It is extremely important that their punctuality and attendance remains regular. Registers are checked on a weekly basis by the school office and half-termly by the Attendance Officer attached to the school.

In Years 5 and 6, we are pleased to advise that all teachers run a 'Soft Start' system, which means that children can come to school from 8.45am onwards, when the gate opens, and make their way up to class. This system allows children to have a settled and calm start to the day, while providing teachers further opportunities to support their learning.

All children should be present in class by 8.55am in good time for the start of lessons.

May I also take this opportunity to remind you of the importance of not taking family holidays in term time and non-emergency medical appointments are made outside school hours.

Thank you for your continued support and understanding in this matter.

Yours sincerely,

Mrs S Yoosuf
Headteacher

