



Kelvin Grove Primary School

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Monday 4th February 2019

Dear Parents and Carers,

PARENTS' EVENING

Tuesday 12th February & Wednesday 13th February 2019

On Tuesday 12th February & Wednesday 13th February we will be holding Parent-Teacher Interviews to report on your child's progress for all children in Reception to Year 6. The interviews will be held between 3.30pm and 7.00pm (Tuesday) and 3.30pm and 6.00pm (Wednesday). Once again we will be using our online booking system, to make the booking process easier for parents and teachers. Please follow the instructions below to book parents' evening slots for your child/children:

Go to: <https://kelvingrove.parentseveningsystem.co.uk>

NB: the above site will be live from 5th February 2019 at 8am

A short guide on how to add appointments is available on our school website (click on *news* then *Class Letters*) or through the following link.

<http://www.kelvingrove.lewisham.sch.uk/Mainfolder/Content/05-News/Class-News/SIMS-Parent-Guide.pdf>

You will need to enter the following information about your child to the parents' evening system:

- First Name
- Surname
- Date of Birth

If you do not have access to the Internet or you have any other issues, please contact the school office who will be happy to add appointments on your behalf.

Best wishes,

Ian Hyde
Headteacher



Headteacher: Ian Hyde
Deputy Headteachers: Tara Magee and Kris Clark