



Kelvin Grove Primary School

Kelvin Grove, Sydenham, London SE26 6BB

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www.kelvingrove.lewisham.sch.uk



@KG_Sydenham

11th October 2017

Dear Parents and Carers,

PARENTS' EVENING Tuesday 17th October & Wednesday 18th October 2017

On Tuesday 17th October and Wednesday 18th October 2017 we will be holding Parent-Teacher Interviews to report on your child's progress. The interviews will be held between 3:30 pm and 6:00 pm (Tuesday) and 3:30 pm and 7.00 pm (Wednesday). Once again we will be using an online booking system, to make the booking process easier for parents and teachers. Please follow the instructions below to book parents' evening slots for your child/children:

Go to: <https://kelvingrove.parentseveningsystem.co.uk>

NB: the above site will be live from Thursday 12th October at 8am.

A short guide on how to add appointments is available on our school website (click on *news* then *Class Letters*) or through the following link.

<http://www.kelvingrove.lewisham.sch.uk/Mainfolder/Content/05-News/Class-News/SIMS-Parent-Guide.pdf>

You will need to enter the following information about your child to the parents' evening system:

- First Name
- Surname
- Date of Birth

If you do not have access to the Internet or you have any other issues, please contact the school office who will be happy to add appointments on your behalf.

Best wishes,

Ian Hyde
Headteacher



Headteacher: Ian Hyde
Deputy Headteachers: Louise Bryan, Tara Magee and Kris Clark