



Kelvin Grove Primary School

Kelvin Grove, Sydenham, London SE26 6BB

Tel: 020 8699 6300

admin@kelvingrove.lewisham.sch.uk

www.kelvingrove.lewisham.sch.uk



@KG_Sydenham

Thursday 7th September 2017

Dear Year 6 parents and carers,

Re: Secondary Transfer 2018

Welcome back. It may seem that your children have only just started in year 6, but it is a really important time in the school calendar for children who are 10/11. The process of applying for secondary school has a very small window at this time of the year and must be completed by the end of October.

Secondary schools in the local area and across London will be holding open days/evenings in the next few weeks and you, with your son/daughter, must complete an online application by **20th October 2017**.

We will be holding a meeting next **Thursday 14th September** from 6pm to 7pm, where we will show you a short presentation on the application process and will be there to answer any questions or concerns you might have about completing the process.

After this date we will hold two workshops in the school day to support parents who either do not have the IT capacity at home to complete the application or those who just feel that they would like some support.

It is really important that parents understand that if this process is not completed on time it will affect the choice of secondary school you can make.

I look forward to meeting with you then.

Yours sincerely

Ian Hyde
Headteacher



Headteacher: Ian Hyde
Deputy Headteachers: Louise Bryan, Tara Magee and Kris Clark