

**Kenningtons Primary Academy
Vehicle Access Policy
December 2016**

The Governing Body of the school is committed to ensuring the health, safety and wellbeing of all pupils, staff and visitors to the school.

Accordingly the Governing Body has decided that there should be a clear statement of its policy regarding access to the school grounds by vehicles.

The Vehicle Access Policy

- Vehicles shall only be permitted to enter the school grounds via the main entrance gates on Tamar Drive
- Vehicles shall travel no further than the car park served by this access and obey any road markings
- No vehicles may enter onto any part of the school site beyond the car park (barring the exceptions noted below)
- Only staff vehicles or vehicles of persons visiting the school on official business may enter the car park

The Exceptions

- Vehicles carrying equipment for works to the school buildings or grounds, or an approved letting , which cannot be reasonably carried out by any other means
- Vehicles associated with a school event or function
- Emergency vehicles

Conditions to be observed by exempt vehicles

- Drivers to report to the school office immediately on arrival where they will sign in
- Only then may drivers proceed with their vehicle onto the school grounds accompanied by a pedestrian
- The speed limit of 5mph shall be observed at all times
- If children come into view the vehicle will stop
- Other than grounds maintenance, no vehicle shall drive onto grassed areas
- On leaving the school grounds, drivers shall report to the office to sign out

NB – If any conditions are not adhered to or abused, the driver will be asked to leave the premises.

The Headteacher has the authority to admit or prevent vehicles from entering the school car park and grounds.

Signed on behalf of the Governing Body:  (Chair of Governors)

Date adopted: 8/12/16

Date of Review: December 2019