

**Litherland High School
Part of the Heath Family Trust
Full Governing Body Meeting held on
Wednesday 13th September 2017 at 5.00 pm**

<u>Present:</u> RP Rob Pritchard, Chair RR Rob Rogers, Principal Litherland High School AB Adele Browne, Parent Governor JB Joanne Butcher, Parent Governor RC Ronnie Cowen, Parent Governor SP Suzanne Pomford, Parent Governor FMF Frank McFarlane, Business/Community Governor SM Suzanne Mainwaring, Business/Community Governor IM Ian Mitchell, Business/Community Governor DR Daniel Rankin, Business/Community Governor ABE Alison Bennett, Teaching Staff Governor CMU Carmel Murphy, Non-Teaching Staff Governor LK Linda Kinsella, Clerk to the Governors Also present: nil		<u>Apologies:</u> KL Karen Lynskey, Education Governor TMK Tracy McKeating, Business/Community Governor		Non attenders: nil	
Items	Discussion	Action	Who	When	Accountability – key questions to be asked at next FGB meeting
1) Welcome and Apologies for Absence	Welcome from the Chair, RP Apologies accepted from KL and TMcK. The Chair informed the Committee that due to personal reasons Wendy Kenyon was stepping down Business/Community Governor.				

<p>2) Agree Minutes of last FGB Meeting and matters arising</p>	<p>Minutes from 12/7/2017:</p> <p>The Chair commented on the excellent presentations from the new Head Boy and Head Girl (Junior Leadership Team).</p> <ul style="list-style-type: none"> • Future of AP update will be provided at the next Full Governors. • Clerking/Chairing Committees. FMF asked the Chair if each Committee should elect a Sub-Committee Chair at the beginning of each academic year. RP agreed they should. • Invite CEO/AIP to Governor Conference on 10/10/17 – action completed by RR. Programme for the day to follow. • School results action – will be covered today once Governors heard today’s presentation from Vice Principal. • MAT Approach to Governors’ Action Plan – not yet raised directly as new CEO is in the process for formalising the structures within the MAT for consistency. CEO had informed RR that LHS Governor information was professional and available to all via the school website. LHS Governors’ Framework will be discussed at the Governor Conference on the 10th October. <p>The Minutes were agreed an accurate record, proposed by FMF and seconded by IM and signed as an accurate record.</p>	<p>AP Update</p> <p>To agree clerking. To elect Sub-Committee Chair</p> <p>Governor Conference Programme</p> <p>Commence work on a Governor Framework</p>	<p>RR</p> <p>Chair Sub-Committees</p> <p>Chair/RR</p> <p>Governors</p>	<p>Next FGB</p> <p>Next FGB Next Sub-Comms.</p> <p>asap</p> <p>10/10/17</p>	
<p>3) Results 2017</p>	<p>Ms S. Black (Vice Principal) presented on 2017 GCSE results. She informed that currently, the results are provisional, and school has some remarks and administration queries which will all be submitted by the end of the week.</p>				

	<p>SB reported on the cohort of 172 Y11 students, of which 23 are educated off site or school refusers. 69 of the cohort are Pupil Premium students, with a ratio of 98 female : 74 male students.</p> <p>SB reported that there had been a significant change to the grading structure in a national context, and spoke about the new specifications. SB had circulated the results prior to the meeting, and at the meeting provided the Governors with headline figures both on a school level and at national level.</p> <p>SB highlighted the English grades, and explained that 4 and above is a standard pass.</p> <ul style="list-style-type: none"> • English Combined Language or Literature is 60.47% / National 62.1% • Maths results were 51.4% Grade 4+ • Students achieving Grade 4+ in both English and Maths was 45%. <p>The P8 / A8 measure cannot however be calculated accurately at this point, due to data from DFE which is yet to be validated.</p> <p>SB explained that the adjustment of points for legacy GCSEs is significant and gave an example of 2016 v 2017 points per qualification.</p> <p>Core Science has seen a drop. Nationally, there has been a decline in entries in Core Science (-29%) as Y10 students were no longer entered. As a result, the ability of the national cohort was higher than in previous years.</p> <p>There was a decreased performance in some subjects vs national figures, seen in Science, Business Studies, Catering and RM (now withdrawn).</p> <p>Some subject performances were excellent and above the national average; and BTEC Health & Social Care/PE and Performing Arts/Chinese and Statistics had a 100% pass rate.</p>				
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	<p>Looking at student attainment overall, there were some very happy students on Results Day who gave a solid performance which we should celebrate and build on.</p> <p>Post results - SB/RR reported that Heads of Department have identified those papers for remarks. There has been detailed analysis of the data to use this information for future improvement.</p> <p>The priorities for SLT are now:</p> <ul style="list-style-type: none"> • To continue to improve teaching and learning. • To focus on meaningful management feedback. • To raise achievement, improvement engagement and improve quality of feedback for all. • Develop independence and resilience of learners. • Prepare for the new GCSEs. <p>Teaching and Learning SB informed the Governors on the developments in the area of Teaching and Learning across in the school:</p> <ul style="list-style-type: none"> • QA Calendar implemented. • Regular meetings with Senior Management and Curriculum Leaders. • Regular Teaching & Learning Reviews. • Schemes of Learning and tracking to review standards, and feedback to Heads of Department. • Oversee teacher standards and feedback what staff need to be doing in their Departments to improve. • Lessons mapped against teacher standards and information collated. • Work Scrutiny will be mapped against teacher standards and more able students followed more rigorously. <p>There was an opportunity for Governors to ask questions.</p>				
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	<p>FMF wanted to ask about firstly the combined English figure of 60.4%, if English Language was 53.3% and English Literature was 55.2%? SB explained that some students passed English Language and not English Literature, therefore one or other may be included.</p> <p>FMF then asked about any concerns re: Science provision? RR explained that he had met with the Leader of Science. There is strength in the Department, however two members of staff left early on in the academic year which left the Department in a very difficult position. There are areas for improvement and SLT need to utilise the skill set in the school to its best advantage. RR assured FMF that the results will not look like that next year.</p> <p>FMF asked how SLT had realised a considerable improvement in Geography? RR explained that there had been a greater focus on assessment and preparation for the exam. The Acting Head of Humanities has supported colleagues using QLA. Geography is now in line with national average, and RR would still be looking for sustained results.</p> <p>SP asked if re-marks could result in a lower grade being confirmed? SB responded that there is always this possibility, but she has identified only those students within a three mark tolerance. Therefore, the parents of those students identified will be contacted to inform them of the decision to remark.</p> <p>IM asked in terms of the final data, when this would be available? SB informed that because this is all new, a date has not yet been given to schools when final data will be released.</p> <p>RP asked whether any meetings with Heads of Department and Governors should be scheduled to review results. It was agreed that RR/SB to conduct initial meetings and feedback to Governors.</p> <p>RP wanted RR to pass on the Governors thanks for the staff's hard work and improvement and upturn in results. RR also acknowledged that some Departments regularly exceed expectations against national figures.</p>	<p>Feedback from meeting with HODs</p>	<p>RR/SB</p>	<p>Next FGB</p>	
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	<p>RP asked SB if off-site provision students were taken out of the results, what would be the impact? SB confirmed that when the DFE visited, this is the approach she took and for example last years' school figures improved from -0.19 to +0.25. As validated results become available, SB will be able to provide both sets of data and overall results.</p> <p>RP stated that it is clear that the quality of teaching at the school is good.</p> <p>RR informed Governors that there will potentially be 9 KS4 students off site this year as opposed to the previous two years where there were up to 40 students.</p> <p>RP stated that there has been progress but there is still a way to go. Once final results are available, he asked SB to circulate to Governors. RP also requested a comparison of AP figures against school figures.</p>	Final Results	SB	When available	
4) AOB	<p>Declaration of Pecuniary Interest forms were circulated to Governors for completion.</p> <p>An Exclusion Committee will be convened to consider a permanent exclusion. LK to contact the Committee directly.</p>	Exclusion Committee	LK	asap	
5) Date of next meeting	Wednesday 18 th October 2017				

Signed (Chair): _____

Date: _____