

**Litherland High School
Part of the Heath Family Trust
Full Governing Body Meeting held on
Wednesday 17th May 2017 at 5.45 pm**

Present: RP Rob Pritchard, Chair RR Rob Rogers, Principal Litherland High School ABE Alison Bennett, Teaching Staff Governor AB Adele Browne, Parent Governor JB Joanne Butcher, Parent Governor WK Wendy Kenyon, Business/Community Governor SP Suzanne Pomford, Parent Governor SM Suzanne Mainwaring, Business/Community Governor FMF Frank McFarlane, Business/Community Governor LK Linda Kinsella, Clerk to the Governors New Governor: Mr R. Cowen, Parent Governor		Apologies: KL Karen Lynskey, Education Governor TMK Tracy McKeating, Business/Community Governor IM Ian Mitchell, Business/Community Governor CMU Carmel Murphy, Non Teaching Staff Governor DR Daniel Rankin, Business/Community Governor		Non attenders: nil	
Items	Discussion	Action	Who	When	Accountability – key questions to be asked at next FGB meeting
Welcome and Apologies for Absence	Welcome from the Chair. Apologies received from KL, TMcK, IM, CM and DR.				
Parent Governor Vacancy update	Mr R. Cowen introduced himself to the Governors (new Parent Governor).				
Agree Minutes of last FGB Meeting	Minutes agreed for accuracy. Minutes proposed by the Chair and seconded by SP.				
Matters Arising	Bus routes RR met with Merseytravel today, and he informed the Governors that they are not prepared to add any additional routes due to cost implications.				

Principal's report	<p>RR went through each page of the report in detail:</p> <p>Appointment – Data, Exams and SIMS Lead.</p> <p>Resignations – Most recently Ms Sharratt, Mr Underwood and two HLTAs (Mrs McHale and Mrs Simons). Following a request by Ms Sharratt to start her new post earlier than September, school considered her early departure and loss of her expertise and knowledge much earlier than anticipated. However, given the current financial situation, such an agreement would be in the interests of both parties.</p> <p>Within the Staffing Restructure, there remain some internal TLR positions that are due for renewal; there is also the internal appointment of the Vice Principal position and external vacancies for Teacher of PE and Teacher of History. The only pool that remains open is Music (0.4). RR will be reviewing this further, looking at peripatetic lessons and utilising the skill set of existing staff.</p> <p>Staffing within English – flexible working requests had been received and three staff can be accommodated on a part time basis.</p> <p>Temporary contracts – non-renewal of these.</p> <p>RR noted that if numbers do not increase then further reductions would need to be made. RR started with a GAG staffing % close to 90% and has managed to reduce this closer to 75%, however with some difficult choices.</p> <p>There was an opportunity for Governors to ask questions.</p> <p>MP5 data JB asked if those students who are school refusers/AP count towards results. RP confirmed they did, however if their performance were taken out then school results would look considerably better.</p> <p>RR has a meeting next week at a Progress School where attendance at such provision would ensure that results follow the student, and not the current situation where school is accountable for their results. This could be a practical solution for some PA students. RR to report back.</p> <p>RR informed the Governors that the current LHS AP facility had worked extremely well and had a positive impact on our students, however there</p>	Progress School update	RR	Next FGB meeting	
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	<p>are 24 students that are not in the building e.g. PA students and external providers that it is difficult for school to impact on.</p> <p>SM spoke about MP5 data and was concerned about projections, however did point out that she works in a number of schools and this cautious response does appear to be the case across the board, particularly for English and Maths and Science. RR agreed that we are in the position of most schools with a lot of uncertainty for students, and staff not yet familiar with the new system and expected outcomes.</p> <p>Sub Committee feedback. FMF updated Governors. The Committee had gone through the attendance figures, and discussed exclusions and permanent exclusions. He spoke about PA and how members are very concerned about this, as it is a worrying trend. This is also an area high on the OFSTED agenda. He posed the question if Governor presence would help on panel hearings. In RP's experience this would work on a Primary level, but what is required is more parental and student engagement. FMF agreed that the hearings do carry more weight when at the Town Hall.</p> <p>PA does tend to go up in the Spring Term; however, the gap between PP and non-PP is narrowing. The changes that LR is proposing to SLT with tutors taking an increase in their responsibility will assist greatly in reducing PA.</p> <p>The clerking of Sub Committees was raised again. Chair agreed that this needs to be resolved and not fall to Committee members. It would be too costly to buy in, therefore RR will ask school admin staff to clerk.</p> <p>The BW & Attendance Committee will have standing items for Safeguarding and Attendance.</p> <p>Progress and Outcomes Sub Committee did not take place.</p>	Clerking Committees	RR	By next FGB meeting	
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	<p>AIP Report RR explained that Ms Banfield is our new lead inspector, having taken over from Mr C.Hurren. RP summarised the recent AIP report. It appears that the challenges are there but school is doing well to meet these. When we look at the PA, we need to improve as fast as we can.</p> <p>SM asked if AIP could meet with Governors. RR to arrange.</p> <p>DFE Visit The visit report was distributed in advance to Governors. FMF asked about an update following the DFE visit as the report indicated recommended actions. This is the first draft and there are some inaccuracies – RR awaiting final version. Vicky Beer (Regional Schools Commissioner) wanted to look at the MAT and MAT Board identified Litherland High School for a visit. Due to a severe storm on the day of the visit and the need for the school to be evacuated, the DFE had to split the visit over two days. Therefore, the programme and lesson observations all changed. The DFE representative spoke about differentiation; however, visitors were only in each lesson for approximately 5-6 minutes, whereas OFSTED would stay for a longer period. FMF asked for reasons why there were missed opportunities to engage with students within Maths. RR explained that the Maths staff were disappointed about this observation and this will be addressed. Currently the Subject Leader is on maternity leave.</p> <p>RP said that there are discrepancies between AIP and DFE reports. RR reported that next AIP visits would focus on English and Maths following Ofsted criteria and reviewing exam 2017 results.</p> <p>Progress Report – MAT Report from Mr Hurren was distributed in advance to Governors. Governors spoke at length about the significant risks in his report. All of which have been identified.</p> <p>The Chair understands that we are going in the right direction and the Trust as a whole are offering their support.</p>	<p>AIP meeting with Governors</p>	<p>RR</p>	<p>asap</p>	
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	<p>Temporary repairs have now been removed and the new roof is being fitted. The roof took water in again on Monday and the Nurture Base is currently out of action. Questions of responsibility and payment have now all been resolved and work continues. School will be back to normal by September.</p> <p>End of Year Trips RR informed the Governors that planning is underway and the students have been given the option of Alton Towers @ £32, Blackpool @ £25, The Hive @ £20, Chester Zoo @ £20 or remain in LHS.</p>				
Alternative Provision	Covered above within Principal's report.				
Governors Self Evaluation Tool	Email link previously sent to Governors. RP reminded those who had not completed to do so as soon as possible, requested their subjective view.	Complete online form	All Governors	asap	
AOB	<p>Safeguarding Walks FMF informed Governors that two Safeguarding Walks have been completed and one is proposed for October – the theme is to be confirmed.</p> <p>New Chief Executive of MAT Mr David Donnelly has been appointed and will start in September. The Governors have asked if RR can invite Mr Donnelly into school to meet with LHS Governing Body.</p> <p>School uniform RR asked if Governors were happy for him to send a letter to outgoing Y11 students to recycle any useable items of uniform and PE Kit. Governors agreed.</p> <p>Governors' Conference RR asked Governors if they were able to give their time to a strategic day. The Governors were all in agreement, as this would help them in their future planning and forthcoming AIP or Ofsted visits. WK and SM confirmed this is normally standard practice.</p>	<p>Invite Mr Donnelly to FGB meeting</p> <p>Letter to parents</p> <p>Set date for Governor Conference</p>	<p>RR</p> <p>RR</p> <p>RR</p>	<p>asap</p> <p>by end of May</p> <p>asap</p>	

	<p>All LHS staff who own frameworks have now completed their mid-point check. RR will set a date.</p> <p>Visits to LHS RP urged Governors to come into school whenever they can to see the school in action. Governors can speak to RR directly or arrange to visit if there is anything in particular they wish to see.</p>				
Date of next meeting	Wednesday 5 th July 2017				

Signed (Chair): _____

Date: _____