

**Litherland High School
Part of the Heath Family Trust
Full Governing Body Meeting held on
Wednesday 17th June 2015 at 6.00 pm**

Present: RP Rob Pritchard, Chair MSH Maria Sharratt, Co-Principal Litherland High School RR Rob Rogers, Co-Principal Litherland High School SG Sarah Greer, Headteacher Litherland Moss Primary LM Lynn Maguire, Parent Governor SP Suzanne Pomford, Parent Governor KJ Kate Jackson, Parent Governor ABU Alison Burgess, Teaching Staff Governor CMU Carmel Murphy, Non Teaching Staff Governor. LK Linda Kinsella, Clerk to the Governors Also Present: FM Frank McFarlane - NLG		Apologies: KL Karen Lynskey Headteacher Rowan Park DS David Sweeney, Business/Community Governor TM Ted Marr, Education Governor		Non attenders: nil	
Items	Discussion	Action	Who	When	Accountability – key questions to be asked at next FGB meeting
9) Agree minutes of last FGB and matters arising	Minutes agreed as an accurate account. <u>Matters arising:</u> 6. DBS – Governors sent link to complete DBS form. 7. Safer Recruitment Training – applicants registered. 8. Finance Committee met before FGB. Move to a model where committee meets 2 weeks prior.	Complete online DBS form. Complete online	Governors TM CMU	Immediately As soon as possible	
10) Governor	Vice Chair Mark Dale has resigned from the post.	Write to thank Mark for his work at LHS.	RP	Before next FGB	

Resignation and Governor vacancies	<p>Vacancy exists for Vice-Chair – increase capacity of leadership.</p> <p>Governor Vacancies still exist. Tracy McKeating, Local Authority EWO has agreed to join LHS Governing Body from September 2015.</p> <p>Welcome to new Parent Governor (Kate Jackson).</p>	Recruit to position.	RP	At next FGB	
11) Chair's Action	<p>From minutes of the previous meeting.</p> <p>No additional action at present.</p>				
12) Feedback from MAT Board Meeting	<p>MAT looking to expand and LHS asked to be involved. School had a visit from the Regional Schools' Commissioner and a potential new school joining the MAT. They have seen how we can support other schools.</p> <p>This is the second meeting RP has attended. If there is anything we need support with, MAT will provide operational assistance.</p>				
13) Governing Body Skills Audit	Skills Audit to be completed.	Complete and return to LK	Governors	Before next FGB	
14) Term Dates 15/16 and 16/17	<p>Sefton Model accepted as a draft moving forward.</p> <p>15/16 term dates/Inset days agreed.</p> <p>16/17 term dates agreed.</p>	Allocate INSET to fit in with curriculum	MSH/RR	To be decided	
15) AOB	<p>Proposed Governor Conference.</p> <p>Summer 2015 exam results.</p>	<p>Confirm date</p> <p>Agenda item next FGB</p>	<p>MSH/RR</p> <p>LK</p>	<p>As soon as possible</p> <p>For next FGB</p>	
16) Date of next meeting.	Date to be agreed.	Circulate dates	MSH/RR	As soon as possible	