

Ref: RR/LK

24th January 2018

Dear Parent/Carer,

I am writing to inform you of a small change in our morning operations regarding punctuality to school. Attendance and punctuality to school is extremely important as research shows that there is direct correlation between high levels of attendance and punctuality and school achievements and success.

From Monday 29th January, the external gates at the cinder path entrance and at the Sterrix Lane student entrance will be closed at 8.50 a.m; as this is the time that school starts.

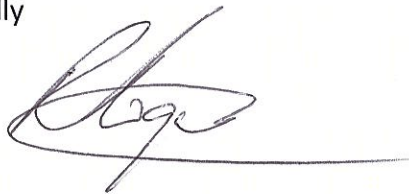
If a student arrives after 8.50 a.m. then they will be required to enter the school via the main entrance and sign in. You will be informed of your child's lateness if this is the case.

If a student is late three or more times during one week then they will be required to remain at school for a 30 minute detention on the Friday of that week.

For the vast majority of our students this action is irrelevant as they arrive in good time and use the facilities on offer such as breakfast or the ICC to study.

May I take this opportunity to thank you for your continued support.

Yours faithfully



Mr R. Rogers
Principal