

05 September 2018

Dear Parent/Guardian,

“SCHOOL SUPPORT WORKER” (WORKING TITLE)

Further to the letter sent before the end of the summer term I am writing to let you know the proposed filming period, and also to invite you into the school on **THURSDAY 13TH SEPTEMBER between 1500 and 1600** where members of the production team will be available to discuss the filming and answer any specific questions you may have.

Just to re-cap, we are working with Litherland High School to produce a factual series for Channel 4 provisionally entitled “School Support Worker”. The series will consist of four (4) episodes, and each hour long episode will feature a different school and will follow the daily life of a new member of the school support staff working with Year 11. The series aims to explore how engaging with these support staff can result in positive outcomes for students who are finding school life more challenging as well as seeing first-hand the work that takes place to support students at a time when schools are under even more pressure from squeezed budgets.

Twofour has considerable experience working with children and in school environments. Most notably, we make Channel 4’s BAFTA and EMMY award winning Educating series filmed in Essex, Yorkshire, London, Cardiff and most recently Greater Manchester, which were well received by both critics and teachers, and have been praised for showing inspirational teaching and for their sympathetic portrayal of young people.

We hope that we can include many Litherland students in this series, whether they are simply seen in the background or whether they become featured more heavily in the episode featuring Litherland. We do not yet know which Year 11 students will become a particular focus but we will, of course, speak in more detail to any students and their parents/guardians who we end up filming with on a more regular basis. However, even if they are not part of this group there is a possibility that your child could be filmed incidentally around the school, in the classroom, or as a result of being friends with some of the students we may be following.

We envisage filming up to 16 days between mid-September and the end of November, with no more than 3 days filming during any 1 week. Exact dates are currently being discussed currently with the school. Filming signs will be clearly visible at all entry and exit points on the days we are filming.

IF YOU HAVE ALREADY TOLD US THAT YOU DO NOT WISH YOUR CHILD TO BE INCLUDED IN THE SERIES THERE IS NO NEED TO DO THIS AGAIN.

If, after meeting our team you decide that you do not wish for your child to be involved in the filming please contact Gabriella Barrett on **01752 727400** or email gabriella.barrett@twofour.co.uk to let us know.

If you are happy for your child to be filmed there is no need to do anything. If we do not hear from you, we will assume that you are happy for your child to take part in the programme. For information about how we collect and process personal data, please see our privacy policy: www.twofour.co.uk/privacy-policy.

We hope this will prove to be an exciting and valuable experience for all involved.

Yours faithfully,

Naomi Templeton
Series Producer, School Support Worker
Twofour Broadcast Limited

Please note: The school has kindly forward this letter on to you on our behalf and they have not shared your personal details with us.