

October 2018  
Ref: CW

Dear Parent/Carer,

**YEAR 11 PARENTS' EVENING**  
**Wednesday, 7<sup>th</sup> November 2018**

I am writing to invite you to attend the Year 11 Parents' Evening which is being held on Wednesday, 7<sup>th</sup> November **from 4.30 to 7.30 p.m.** This event provides you with the opportunity to speak to individual subject teachers regarding your son/daughter's progress.

To make your appointments please use our online booking system by visiting  
<https://litherland.parenteveningsystem.co.uk>

Appointments can be made from Monday, 29<sup>th</sup> October to Wednesday, 7<sup>th</sup> November. The booking system will close at 12 noon on Wednesday, 7<sup>th</sup> November. Should you wish to make any amendments after that time please contact the school office.

Please login with the following information:

Parent/Carer Title:  
Parent/Carer Surname:

Student First Name:  
Student Surname  
Student DOB:

I would recommend that you book your appointments as soon as possible in order to secure a meeting with all your chosen subject teachers.

If you do not have access to the internet, please contact the school on 0151 214 3434.

Yours sincerely,

*C Wilson*

Mr C Wilson  
Head Of Year 11