

Ref: MSH/RR/LK

26<sup>th</sup> September 2016

Dear Parent/Guardian

**Year 11 Parent Information Evening**

We would like to invite all parents of our Year 11 students to a short meeting on **Tuesday 4<sup>th</sup> October 2016 at 6.00 p.m.** Students are not expected to attend this meeting.

Preparing for GCSE examinations can be a stressful time and students and parents need as much support as possible. The purpose of the meeting is to outline the ways we are working with Year 11 and to show you what you can do to help your son/daughter to achieve their potential.

During the meeting you will be given important dates and deadlines as well as curriculum and examination information. As we continue through this important year, we will keep you informed of developments which will support the partnership between home and school.

I do hope that you will be able to join us for the meeting. I would be grateful if you could ask your son/daughter to return the reply slip below by Monday 3<sup>rd</sup> October 2016.

Yours faithfully



Ms M Sharratt  
Co-Principal

Mr R. Rogers  
Co-Principal

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**Reply Slip – Year 11 Parent Information Evening  
(to be returned to Mr Wilson, Progress Co-ordinator)**

I/We acknowledge receipt of the letter regarding preparation for GCSE examinations and will be able/unable to attend the meeting on **Tuesday 4<sup>th</sup> October 2016.**

Signed: ..... Parent/Guardian

Name of Student: ..... Tutor Group: .....

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