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October 2016

Dear Parent / Guardian,

**YEAR 7 PARENT TUTOR MEETING – TUESDAY 18TH OCTOBER 2016**

We would like to invite you to our Year 7 Parent Tutor Meeting which will be held on **Tuesday 18<sup>th</sup> October from 4.30 p.m. to 7.30 p.m.** This is an opportunity for you to meet with your child's form tutor to discuss in general how your child is settling into school life at Litherland High School.

We have introduced an online appointment booking system, which allows you to choose appointment times with your child's tutor. You will receive an email confirming your appointments.

Appointments can be made from Tuesday 11<sup>th</sup> October 2016 to Monday 17<sup>th</sup> October. Should you wish to make any amendments after this date please contact the school office.

Please visit <https://litherland.parentseveningsystem.co.uk> to book your appointments.

You can login with the following information:

Parent/Guardian Title:  
Parent/Guardian Surname:

Student First Name:  
Student Surname  
Student DOB:

We recommend you book your appointments as soon as possible in order to secure a meeting with your child's tutor.

If you do not have access to the internet, please contact the school on 0151 288 6750.

Yours sincerely,

Mrs J Morgan  
Y7 Progress Coordinator