



**MANOR GREEN**  
SCHOOL

Excellence for All

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Manor Green School is a large and highly successful special school educating some 260 students aged 2-19, who, due to their complex needs, require significant specialist support to succeed academically and achieve their full potential.

Our students' needs range from requiring additional pastoral and emotional support, through those with moderate and severe learning difficulties to some having profound, multiple learning and complex health problems.

The school's mission statement is to be the Centre of Excellence for students with special educational needs. We ensure outstanding outcomes for all of our students through our unique *Philosophy of Education – The ACE Model* © which underpins our promotion of:

- A – academic progress
- C – care and therapeutic learning support
- E – enrichment and life skills development

We are already a good school and now we wish to be the best!

Due to the expansion of the school and staff promotions, the following opportunities have now arisen:

**Supply staff - Specialist Support Assistants**  
**Casual “as and when required”, term time only, £12.25 per hour**

You will support students' independent learning and progress in accordance with the national curriculum and with behaviour management strategies. You will prepare resources and the classroom for planned activities. You will work as part of a team to support the teacher.

As part of our supply staff you may be called upon on an “as and when required” basis and this may be at short notice and on ad hoc days. The hours of work are Monday and Tuesday 08.45 to 16.30, Wednesday Thursday and Friday 08.45 to 15.15.

In return we offer a great benefits package and excellent learning and development opportunities.

**You must:**

- Meet the person specification
- Be able to meet key accountabilities set out in Job Description
- Be able to use ICT effectively
- Have good organisational skills
- Have good communication skills
- Good levels of literacy and numeracy
- Be able to evidence GCSE (or equivalent) qualifications (including grades) that you have

Come and join our amazing team!

To download a job application pack please visit the school website or contact:  
[careers@manorgreenschool.co.uk](mailto:careers@manorgreenschool.co.uk) or 01628 513800

*Positions are subject to Safer Recruitment checks, including an enhanced DBS check.  
Applicants must be eligible to work in the UK.*

*Shortlisted applicants will be required to volunteer for one day before interview.*